Package 'officer'

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Type Package

Title Manipulation of Microsoft Word and PowerPoint Documents

Version 0.3.16

Description Access and manipulate 'Microsoft Word' and 'Microsoft PowerPoint' documents from R. The package focuses on tabular and graphical reporting from R; it also provides two functions that let users get document content into data objects. A set of functions lets add and remove images, tables and paragraphs of text in new or existing documents. The package does not require any installation of Microsoft products to be able to write Microsoft files.

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LazyData TRUE

Imports R6, grDevices, stats, graphics, utils, zip (>= 2.1.0), uuid (>= 0.1-4), xml2 (>= 1.1.0)

URL https://ardata-fr.github.io/officeverse/, https://davidgohel.github.io/officer/

Encoding UTF-8

BugReports https://github.com/davidgohel/officer/issues

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Suggests testthat, devEMF, ggplot2, rmarkdown, base64enc, knitr, rsvg

VignetteBuilder knitr

NeedsCompilation no

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Repository CRAN

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R topics documented:

`add_sheet` *add a sheet*

Description

add a sheet into an xlsx worksheet

Usage

```
add_sheet(x, label)
```

Arguments

`x`	rxlsx object
`label`	sheet label

Examples

```
my_ws <- read_xlsx()
my_pres <- add_sheet(my_ws, label = "new sheet")
```

add_slide *add a slide*

Description

add a slide into a pptx presentation

Usage

```
add_slide(x, layout = "Title and Content", master = "Office Theme")
```

Arguments

x	an rpptx object
layout	slide layout name to use
master	master layout name where layout is located

See Also

print.rpptx(), read_pptx(), plot_layout_properties(), ph_with(), layout_summary()

Other functions slide manipulation: move_slide(), on_slide(), remove_slide()

Examples

```
my_pres <- read_pptx()
layout_summary(my_pres)
my_pres <- add_slide(my_pres,
  layout = "Two Content", master = "Office Theme")
```

annotate_base *PowerPoint placeholder parameters annotation*

Description

generates a slide from each layout in the base document to identify the placeholder indexes, types, names, master names and layout names.

This is to be used when need to know what parameters should be used with ph_location* calls. The parameters are printed in their corresponding shapes.

Note that if there are duplicated ph_label, you should not use ph_location_label.

Usage

```
annotate_base(path = NULL, output_file = "annotated_layout.pptx")
```

Arguments

path	path to the pptx file to use as base document or NULL to use the officer default
output_file	filename to store the annotated powerpoint file or NULL to suppress generation

Value

rpptx object of the annotated PowerPoint file

See Also

Other functions for reading presentation informations: color_scheme(), layout_properties(), layout_summary(), length.rpptx(), plot_layout_properties(), slide_size(), slide_summary()

Examples

```
# To generate an anotation of the default base document with officer:
annotate_base(output_file = tempfile(fileext = ".pptx"))

# To generate an annotation of the base document 'mydoc.pptx' and place the
# annotated output in 'mydoc_annotate.pptx'
# annotate_base(path = 'mydoc.pptx', output_file='mydoc_annotate.pptx')
```

---

block_caption *Caption block*

Description

Create a representation of a caption that can be used for cross reference.

Usage

```
block_caption(label, style, autonum = NULL)
```

Arguments

label	a scalar character representing label to display
style	paragraph style name
autonum	an object generated with function run_autonum

See Also

Other block functions for reporting: block_list(), block_pour_docx(), block_section(), block_table(), block_toc(), fpar(), plot_instr(), unordered_list()

Examples

```
library(officer)

run_num <- run_autonum(seq_id = "tab", pre_label = "tab. ",
  bkm = "mtcars_table")
caption <- block_caption("mtcars table",
  style = "Normal",
  autonum = run_num
)

doc_1 <- read_docx()
doc_1 <- body_add(doc_1, "A title", style = "heading 1")
doc_1 <- body_add(doc_1, "Hello world!", style = "Normal")
doc_1 <- body_add(doc_1, caption)
doc_1 <- body_add(doc_1, mtcars, style = "table_template")

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

block_list *Create paragraph blocks*

Description

a list of blocks can be used to gather several blocks of paragraphs into a single object. The function is to be used when adding formatted paragraphs into a Word document or a PowerPoint presentation.

Usage

```
block_list(...)
```

Arguments

...	a list of fpar(). When output is only for Word, objects of class external_img can also be used in fpar construction to mix text and images in a single paragraph.

See Also

ph_with(), body_add_blocks(), fpar()

Other block functions for reporting: block_caption(), block_pour_docx(), block_section(), block_table(), block_toc(), fpar(), plot_instr(), unordered_list()

Examples

```
#' # block list ------

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
fpt_blue_bold <- fp_text(color = "#006699", bold = TRUE)
fpt_red_italic <- fp_text(color = "#C32900", italic = TRUE)


## This can be only be used in a MS word output as pptx does
## not support paragraphs made of text and images.
## (actually it can be used but image will not appear in the
## pptx output)
value <- block_list(
  fpar(ftext("hello world", fpt_blue_bold)),
  fpar(ftext("hello", fpt_blue_bold), " ",
       ftext("world", fpt_red_italic)),
  fpar(
    ftext("hello world", fpt_red_italic),
          external_img(
            src = img.file, height = 1.06, width = 1.39)))
value

doc <- read_docx()
doc <- body_add(doc, value)
print(doc, target = tempfile(fileext = ".docx"))


value <- block_list(
  fpar(ftext("hello world", fpt_blue_bold)),
  fpar(ftext("hello", fpt_blue_bold), " ",
       ftext("world", fpt_red_italic)),
  fpar(
    ftext("blah blah blah", fpt_red_italic)))
value

doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, value, location = ph_location_type(type = "body"))
print(doc, target = tempfile(fileext = ".pptx"))
```

---

block_pour_docx *Pour external Word document in the current document*

Description

Pour the content of a docx file in the resulting docx generated by the main R Markdown document.

Usage

```
block_pour_docx(file)
```

Arguments

file	external docx file path

See Also

Other block functions for reporting: block_caption(), block_list(), block_section(), block_table(), block_toc(), fpar(), plot_instr(), unordered_list()

Examples

```
library(officer)
docx <- tempfile(fileext = ".docx")
doc <- read_docx()
doc <- body_add(doc, iris[1:20,], style = "table_template")
print(doc, target = docx)

target <- tempfile(fileext = ".docx")
doc_1 <- read_docx()
doc_1 <- body_add(doc_1, block_pour_docx(docx))
print(doc_1, target = target)
```

---

block_section *New Word section*

Description

Create a representation of a section.

A section affects preceding paragraphs or tables; i.e. a section starts at the end of the previous section (or the beginning of the document if no preceding section exists), and stops where the section is declared.

When a new landscape section is needed, it is recommended to add a block_section with `type = "continuous"`, to add the content to be appened in the new section and finally to add a block_section with `page_size = page_size(orient = "landscape")`.

Usage

```
block_section(property)
```

Arguments

property	section properties defined with function prop_section

See Also

Other block functions for reporting: block_caption(), block_list(), block_pour_docx(), block_table(), block_toc(), fpar(), plot_instr(), unordered_list()

Examples

```
ps <- prop_section(
  page_size = page_size(orient = "landscape"),
  page_margins = page_mar(top = 2),
  type = "continuous"
)
block_section(ps)
```

---

block_table *Table block*

Description

Create a representation of a table

Usage

```
block_table(x, header = TRUE, properties = prop_table(), alignment = NULL)
```

Arguments

x	a data.frame to add as a table
header	display header if TRUE
properties	table properties, see prop_table(). Table properties are not handled identically between Word and PowerPoint output format. They are fully supported with Word but for PowerPoint (which does not handle as many things as Word for tables), only conditional formatting properties are supported.
alignment	alignment for each columns, 'l' for left, 'r' for right and 'c' for center. Default to NULL.

See Also

prop_table()

Other block functions for reporting: block_caption(), block_list(), block_pour_docx(), block_section(), block_toc(), fpar(), plot_instr(), unordered_list()

Examples

```
block_table(x = head(iris))

block_table(x = mtcars, header = TRUE,
  properties = prop_table(
    tcf = table_conditional_formatting(
      first_row = TRUE, first_column = TRUE)
  ))
```

`block_toc` *Table of content*

Description

Create a representation of a table of content.

Usage

```
block_toc(level = 3, style = NULL, seq_id = NULL, separator = ";")
```

Arguments

`level`	max title level of the table
`style`	optional. If not NULL, its value is used as style in the document that will be used to build entries of the TOC.
`seq_id`	optional. If not NULL, its value is used as sequence identifier in the document that will be used to build entries of the TOC. See also `run_autonum()` to specify a sequence identifier.
`separator`	optional. Some configurations need "," (i.e. from Canada) separator instead of ";"

See Also

Other block functions for reporting: `block_caption()`, `block_list()`, `block_pour_docx()`, `block_section()`, `block_table()`, `fpar()`, `plot_instr()`, `unordered_list()`

Examples

```
block_toc(level = 2)
block_toc(style = "Table Caption")
```

body_add *Add content into a Word document*

Description

This function add objects into a Word document. Values are added as new paragraphs or tables.

This function is experimental and will replace the body_add_* functions later. For now it is only to be used for successive additions and cannot be used in conjunction with the body_add_* functions.

Usage

```
body_add(x, value, ...)

## S3 method for class 'character'
body_add(x, value, style = NULL, ...)

## S3 method for class 'numeric'
body_add(x, value, style = NULL, format_fun = formatC, ...)

## S3 method for class 'factor'
body_add(x, value, style = NULL, format_fun = as.character, ...)

## S3 method for class 'fpar'
body_add(x, value, style = NULL, ...)

## S3 method for class 'data.frame'
body_add(
  x,
  value,
  style = NULL,
  header = TRUE,
  tcf = table_conditional_formatting(),
  alignment = NULL,
  ...
)

## S3 method for class 'block_caption'
body_add(x, value, ...)

## S3 method for class 'block_list'
body_add(x, value, ...)

## S3 method for class 'block_toc'
body_add(x, value, ...)

## S3 method for class 'external_img'
```

```
body_add(x, value, style = "Normal", ...)

## S3 method for class 'run_pagebreak'
body_add(x, value, style = NULL, ...)

## S3 method for class 'run_columnbreak'
body_add(x, value, style = NULL, ...)

## S3 method for class 'gg'
body_add(x, value, width = 6, height = 5, res = 300, style = "Normal", ...)

## S3 method for class 'plot_instr'
body_add(x, value, width = 6, height = 5, res = 300, style = "Normal", ...)

## S3 method for class 'block_pour_docx'
body_add(x, value, ...)

## S3 method for class 'block_section'
body_add(x, value, ...)
```

Arguments

x	an rdocx object
value	object to add in the document. Supported objects are vectors, data.frame, graphics, block of formatted paragraphs, unordered list of formatted paragraphs, pretty tables with package flextable, 'Microsoft' charts with package mschart.
...	further arguments passed to or from other methods. When adding a ggplot object or plot_instr, these arguments will be used by png function. See method signatures to see what arguments can be used.
style	paragraph style name. These names are available with function styles_info and are the names of the Word styles defined in the base document (see argument path from read_docx).
format_fun	a function to be used to format values.
header	display header if TRUE
tcf	conditional formatting settings defined by table_conditional_formatting()
alignment	columns alignement, argument length must match with columns length, values must be "l" (left), "r" (right) or "c" (center).
width	height in inches
height	height in inches
res	resolution of the png image in ppi

Methods (by class)

- character: add a character vector.
- numeric: add a numeric vector.

- `factor`: add a factor vector.
- `fpar`: add a fpar object. These objects enable the creation of formatted paragraphs made of formatted chunks of text.
- `data.frame`: add a data.frame object with `block_table()`.
- `block_caption`: add a block_caption object. These objects enable the creation of set of formatted paragraphs made of formatted chunks of text.
- `block_list`: add a block_list object.
- `block_toc`: add a table of content (a block_toc object).
- `external_img`: add an image (a external_img object).
- `run_pagebreak`: add a run_pagebreak object.
- `run_columnbreak`: add a run_columnbreak object.
- gg: add a ggplot object.
- `plot_instr`: add a base plot with a plot_instr object.
- `block_pour_docx`: pour content of an external docx file with with a block_pour_docx object
- `block_section`: ends a section with a block_section object

Illustrations

Examples

```
doc_1 <- read_docx()
doc_1 <- body_add(doc_1, "Table of content", style = "heading 1")
doc_1 <- body_add(doc_1, block_toc())
doc_1 <- body_add(doc_1, run_pagebreak())
doc_1 <- body_add(doc_1, "A title", style = "heading 1")
doc_1 <- body_add(doc_1, head(iris), style = "table_template")
doc_1 <- body_add(doc_1, "Another title", style = "heading 1")
doc_1 <- body_add(doc_1, letters, style = "Normal")
doc_1 <- body_add(doc_1,
  block_section(prop_section(type = "continuous"))
)
doc_1 <- body_add(doc_1, plot_instr(code = barplot(1:5, col = 2:6)))
doc_1 <- body_add(doc_1,
  block_section(prop_section(page_size = page_size(orient = "landscape")))
)
print(doc_1, target = tempfile(fileext = ".docx"))
# print(doc_1, target = "test.docx")
```

body_add_blocks *add a list of blocks into a document*

Description

add a list of blocks produced by `block_list` into into an rdocx object

Usage

```
body_add_blocks(x, blocks, pos = "after")
```

Arguments

x	an rdocx object
blocks	set of blocks to be used as footnote content returned by function `block_list`.
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

See Also

Other functions for adding content: `body_add_break()`, `body_add_caption()`, `body_add_docx()`, `body_add_fpar()`, `body_add_gg()`, `body_add_img()`, `body_add_par()`, `body_add_plot()`, `body_add_table()`, `body_add_toc()`

Examples

```
library(officer)

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )

bl <- block_list(
  fpar(ftext("hello", shortcuts$fp_bold(color="red"))),
  fpar(
    ftext("hello world", shortcuts$fp_bold()),
    external_img(src = img.file, height = 1.06, width = 1.39),
    fp_p = fp_par(text.align = "center")
  )
)

doc_1 <- read_docx()
doc_1 <- body_add_blocks(doc_1, blocks = bl)
print(doc_1, target = tempfile(fileext = ".docx"))
```

body_add_break *add page break*

Description

add a page break into an rdocx object

Usage

```
body_add_break(x, pos = "after")
```

Arguments

x	an rdocx object
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

See Also

Other functions for adding content: body_add_blocks(), body_add_caption(), body_add_docx(), body_add_fpar(), body_add_gg(), body_add_img(), body_add_par(), body_add_plot(), body_add_table(), body_add_toc()

Examples

```
doc <- read_docx()
doc <- body_add_break(doc)
print(doc, target = tempfile(fileext = ".docx"))
```

body_add_caption *add Word caption*

Description

add a Word caption into an rdocx object.

Usage

```
body_add_caption(x, value, pos = "after")
```

Arguments

x	an rdocx object
value	an object returned by block_caption()
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_docx(), body_add_fpar(), body_add_gg(), body_add_img(), body_add_par(), body_add_plot(), body_add_table(), body_add_toc()

Examples

```
doc <- read_docx()

if( capabilities(what = "png") )
  doc <- body_add_plot(doc,
    value = plot_instr(
      code = {barplot(1:5, col = 2:6)}),
      style = "centered" )
run_num <- run_autonum(seq_id = "fig", pre_label = "Figure ",
  bkm = "barplot")
caption <- block_caption("a barplot", style = "Normal",
  autonum = run_num )
doc <- body_add_caption(doc, caption)
print(doc, target = tempfile(fileext = ".docx") )
```

---

body_add_docx *insert an external docx*

Description

add content of a docx into an rdocx object.

Usage

```
body_add_docx(x, src, pos = "after")
```

Arguments

x	an rdocx object
src	docx filename
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

Note

The function is using a 'Microsoft Word' feature: when the document will be edited, the content of the file will be inserted in the main document.

This feature is unlikely to work as expected if the resulting document is edited by another software.

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_fpar(), body_add_gg(), body_add_img(), body_add_par(), body_add_plot(), body_add_table(), body_add_toc()

Examples

```
file1 <- tempfile(fileext = ".docx")
file2 <- tempfile(fileext = ".docx")
file3 <- tempfile(fileext = ".docx")
x <- read_docx()
x <- body_add_par(x, "hello world 1", style = "Normal")
print(x, target = file1)

x <- read_docx()
x <- body_add_par(x, "hello world 2", style = "Normal")
print(x, target = file2)

x <- read_docx(path = file1)
x <- body_add_break(x)
x <- body_add_docx(x, src = file2)
print(x, target = file3)
```

---

body_add_fpar *add fpar*

Description

add an fpar (a formatted paragraph) into an rdocx object

Usage

```
body_add_fpar(x, value, style = NULL, pos = "after")
```

Arguments

x	a docx device
value	a character
style	paragraph style. If NULL, paragraph settings from fpar will be used. If not NULL, it must be a paragraph style name (located in the template provided as read_docx(path = ...)); in that case, paragraph settings from fpar will be ignored.
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

See Also

fpar

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_docx(), body_add_gg(), body_add_img(), body_add_par(), body_add_plot(), body_add_table(), body_add_toc()

Examples

```
bold_face <- shortcuts$fp_bold(font.size = 30)
bold_redface <- update(bold_face, color = "red")
fpar_ <- fpar(ftext("Hello ", prop = bold_face),
              ftext("World", prop = bold_redface ),
              ftext(", how are you?", prop = bold_face ) )
doc <- read_docx()
doc <- body_add_fpar(doc, fpar_)

print(doc, target = tempfile(fileext = ".docx"))

# a way of using fpar to center an image in a Word doc ----
rlogo <- file.path( R.home("doc"), "html", "logo.jpg" )
img_in_par <- fpar(
  external_img(src = rlogo, height = 1.06/2, width = 1.39/2),
  hyperlink_ftext(
    href = "https://cran.r-project.org/index.html",
    text = "cran", prop = bold_redface),
  fp_p = fp_par(text.align = "center") )

doc <- read_docx()
doc <- body_add_fpar(doc, img_in_par)
print(doc, target = tempfile(fileext = ".docx") )
```

---

body_add_gg *add ggplot*

Description

add a ggplot as a png image into an rdocx object

Usage

```
body_add_gg(x, value, width = 6, height = 5, res = 300, style = "Normal", ...)
```

Arguments

x	an rdocx object
value	ggplot object
width	height in inches

height	height in inches
res	resolution of the png image in ppi
style	paragraph style
...	Arguments to be passed to png function.

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_docx(), body_add_fpar(), body_add_img(), body_add_par(), body_add_plot(), body_add_table(), body_add_toc()

Examples

```
if( require("ggplot2") ){
  doc <- read_docx()

  gg_plot <- ggplot(data = iris ) +
    geom_point(mapping = aes(Sepal.Length, Petal.Length))

  if( capabilities(what = "png") )
    doc <- body_add_gg(doc, value = gg_plot, style = "centered" )

  print(doc, target = tempfile(fileext = ".docx") )
}
```

---

body_add_img *add image*

Description

add an image into an rdocx object.

Usage

```
body_add_img(x, src, style = NULL, width, height, pos = "after")
```

Arguments

x	an rdocx object
src	image filename, the basename of the file must not contain any blank.
style	paragraph style
width	height in inches
height	height in inches
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_docx(), body_add_fpar(), body_add_gg(), body_add_par(), body_add_plot(), body_add_table(), body_add_toc()

Examples

```
doc <- read_docx()

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
if( file.exists(img.file) ){
  doc <- body_add_img(x = doc, src = img.file, height = 1.06, width = 1.39 )
}

print(doc, target = tempfile(fileext = ".docx"))
```

---

body_add_par *add paragraph of text*

Description

add a paragraph of text into an rdocx object

Usage

```
body_add_par(x, value, style = NULL, pos = "after")
```

Arguments

x	a docx device
value	a character
style	paragraph style name
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_docx(), body_add_fpar(), body_add_gg(), body_add_img(), body_add_plot(), body_add_table(), body_add_toc()

Examples

```
doc <- read_docx()
doc <- body_add_par(doc, "A title", style = "heading 1")
doc <- body_add_par(doc, "Hello world!", style = "Normal")
doc <- body_add_par(doc, "centered text", style = "centered")

print(doc, target = tempfile(fileext = ".docx") )
```

body_add_plot *add plot*

Description

add a plot as a png image into an rdocx object

Usage

```
body_add_plot(
  x,
  value,
  width = 6,
  height = 5,
  res = 300,
  style = "Normal",
  ...
)
```

Arguments

x	an rdocx object
value	plot instructions, see plot_instr().
width	height in inches
height	height in inches
res	resolution of the png image in ppi
style	paragraph style
...	Arguments to be passed to png function.

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_docx(), body_add_fpar(), body_add_gg(), body_add_img(), body_add_par(), body_add_table(), body_add_toc()

Examples

```
doc <- read_docx()

if( capabilities(what = "png") )
  doc <- body_add_plot(doc,
    value = plot_instr(
      code = {barplot(1:5, col = 2:6)}),
      style = "centered" )

print(doc, target = tempfile(fileext = ".docx") )
```

`body_add_table` *add table*

Description

add a table into an rdocx object

Usage

```
body_add_table(
  x,
  value,
  style = NULL,
  pos = "after",
  header = TRUE,
  alignment = NULL,
  stylenames = table_stylenames(),
  first_row = TRUE,
  first_column = FALSE,
  last_row = FALSE,
  last_column = FALSE,
  no_hband = FALSE,
  no_vband = TRUE
)
```

Arguments

x	a docx device
value	a data.frame to add as a table
style	table style
pos	where to add the new element relative to the cursor, one of after", "before", "on".
header	display header if TRUE
alignment	columns alignement, argument length must match with columns length, values must be "l" (left), "r" (right) or "c" (center).
stylenames	columns styles defined by `table_stylenames()`
first_row	Specifies that the first column conditional formatting should be applied. Details for this and other conditional formatting options can be found at http://officeopenxml.com/WPtblLook.php
first_column	Specifies that the first column conditional formatting should be applied.
last_row	Specifies that the first column conditional formatting should be applied.
last_column	Specifies that the first column conditional formatting should be applied.
no_hband	Specifies that the first column conditional formatting should be applied.
no_vband	Specifies that the first column conditional formatting should be applied.

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_docx(), body_add_fpar(), body_add_gg(), body_add_img(), body_add_par(), body_add_plot(), body_add_toc()

Examples

```
doc <- read_docx()
doc <- body_add_table(doc, iris, style = "table_template")

print(doc, target = tempfile(fileext = ".docx") )
```

---

body_add_toc *add table of content*

Description

add a table of content into an rdocx object. The TOC will be generated by Word, if the document is not edited with Word (i.e. Libre Office) the TOC will not be generated.

Usage

```
body_add_toc(x, level = 3, pos = "after", style = NULL, separator = ";")
```

Arguments

x	an rdocx object
level	max title level of the table
pos	where to add the new element relative to the cursor, one of "after", "before", "on".
style	optional. style in the document that will be used to build entries of the TOC.
separator	optional. Some configurations need "," (i.e. from Canada) separator instead of ";"

See Also

Other functions for adding content: body_add_blocks(), body_add_break(), body_add_caption(), body_add_docx(), body_add_fpar(), body_add_gg(), body_add_img(), body_add_par(), body_add_plot(), body_add_table()

Examples

```
doc <- read_docx()
doc <- body_add_toc(doc)

print(doc, target = tempfile(fileext = ".docx") )
```

body_bookmark *add bookmark*

Description

Add a bookmark at the cursor location. The bookmark is added on the first run of text in the current paragraph.

Usage

```
body_bookmark(x, id)
```

Arguments

x	an rdocx object
id	bookmark name

Examples

```
# cursor_bookmark ----

doc <- read_docx()
doc <- body_add_par(doc, "centered text", style = "centered")
doc <- body_bookmark(doc, "text_to_replace")
```

body_end_block_section *add any section*

Description

Add a section to the document. You can define any section with a block_section object. All other body_end_section_* are specialized, this one is highly flexible but it's up to the user to define the section properties.

Usage

```
body_end_block_section(x, value)
```

Arguments

x	an rdocx object
value	a block_section object

Illustrations

See Also

Other functions for Word sections: body_end_section_columns_landscape(), body_end_section_columns(), body_end_section_continuous(), body_end_section_landscape(), body_end_section_portrait(), body_set_default_section()

Examples

```
library(officer)
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 20)
str1 <- paste(str1, collapse = " ")

ps <- prop_section(
  page_size = page_size(orient = "landscape"),
  page_margins = page_mar(top = 2),
  type = "continuous"
)

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")

doc_1 <- body_end_block_section(doc_1, block_section(ps))

doc_1 <- body_add_par(doc_1, value = str1, style = "centered")

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body_end_section_columns

add multi columns section

Description

A section with multiple columns is added to the document.

Usage

```
body_end_section_columns(x, widths = c(2.5, 2.5), space = 0.25, sep = FALSE)
```

Arguments

x	an rdocx object
widths	columns widths in inches. If 3 values, 3 columns will be produced.
space	space in inches between columns.
sep	if TRUE a line is separating columns.

See Also

Other functions for Word sections: body_end_block_section(), body_end_section_columns_landscape(), body_end_section_continuous(), body_end_section_landscape(), body_end_section_portrait(), body_set_default_section()

Examples

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_end_section_columns(doc_1)
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body_end_section_columns_landscape

add multi columns section within landscape orientation

Description

A landscape section with multiple columns is added to the document.

Usage

```
body_end_section_columns_landscape(
  x,
  widths = c(2.5, 2.5),
  space = 0.25,
  sep = FALSE,
  w = 21/2.54,
  h = 29.7/2.54
)
```

Arguments

x	an rdocx object
widths	columns widths in inches. If 3 values, 3 columns will be produced.
space	space in inches between columns.
sep	if TRUE a line is separating columns.
w, h	page width, page height (in inches)

See Also

Other functions for Word sections: body_end_block_section(), body_end_section_columns(), body_end_section_continuous(), body_end_section_landscape(), body_end_section_portrait(), body_set_default_section()

Examples

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- slip_in_column_break(doc_1, pos = "after")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_end_section_columns_landscape(doc_1, widths = c(6, 2))
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body_end_section_continuous

add continuous section

Description

Section break starts the new section on the same page. This type of section break is often used to change the number of columns without starting a new page.

Usage

```
body_end_section_continuous(x)
```

Arguments

x	an rdocx object

See Also

Other functions for Word sections: body_end_block_section(), body_end_section_columns_landscape(), body_end_section_columns(), body_end_section_landscape(), body_end_section_portrait(), body_set_default_section()

Examples

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")
str2 <- "Aenean venenatis varius elit et fermentum vivamus vehicula."
str2 <- rep(str2, 5)
```

```
str2 <- paste(str2, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = "Default section", style = "heading 1")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_add_par(doc_1, value = str2, style = "Normal")
doc_1 <- body_end_section_continuous(doc_1)

print(doc_1, target = tempfile(fileext = ".docx"))
```

`body_end_section_landscape` *add landscape section*

Description

A section with landscape orientation is added to the document.

Usage

```
body_end_section_landscape(x, w = 21/2.54, h = 29.7/2.54)
```

Arguments

`x`	an rdocx object
`w, h`	page width, page height (in inches)

See Also

Other functions for Word sections: `body_end_block_section()`, `body_end_section_columns_landscape()`, `body_end_section_columns()`, `body_end_section_continuous()`, `body_end_section_portrait()`, `body_set_default_section()`

Examples

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_end_section_landscape(doc_1)

print(doc_1, target = tempfile(fileext = ".docx"))
```

body_end_section_portrait *add portrait section*

Description

A section with portrait orientation is added to the document.

Usage

```
body_end_section_portrait(x, w = 21/2.54, h = 29.7/2.54)
```

Arguments

x	an rdocx object
w, h	page width, page height (in inches)

See Also

Other functions for Word sections: body_end_block_section(), body_end_section_columns_landscape(), body_end_section_columns(), body_end_section_continuous(), body_end_section_landscape(), body_set_default_section()

Examples

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_end_section_portrait(doc_1)
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
print(doc_1, target = tempfile(fileext = ".docx"))
```

body_remove *remove an element*

Description

remove element pointed by cursor from a Word document

Usage

```
body_remove(x)
```

Arguments

x	an rdocx object

Examples

```
library(officer)

str1 <- rep("Lorem ipsum dolor sit amet, consectetur adipiscing elit. ", 20)
str1 <- paste(str1, collapse = "")

str2 <- "Drop that text"

str3 <- rep("Aenean venenatis varius elit et fermentum vivamus vehicula. ", 20)
str3 <- paste(str3, collapse = "")

my_doc <- read_docx()
my_doc <- body_add_par(my_doc, value = str1, style = "Normal")
my_doc <- body_add_par(my_doc, value = str2, style = "centered")
my_doc <- body_add_par(my_doc, value = str3, style = "Normal")

new_doc_file <- print(my_doc,
  target = tempfile(fileext = ".docx"))

my_doc <- read_docx(path = new_doc_file)
my_doc <- cursor_reach(my_doc, keyword = "that text")
my_doc <- body_remove(my_doc)

print(my_doc, target = tempfile(fileext = ".docx"))
```

---

body_replace_all_text *Replace text anywhere in the document, or at a cursor*

Description

Replace all occurrences of old_value with new_value. This method uses grepl/gsub for pattern matching; you may supply arguments as required (and therefore use regex features) using the optional ... argument.

Note that by default, grepl/gsub will use `fixed=FALSE`, which means that `old_value` and `new_value` will be interepreted as regular expressions.

Chunking of text

Note that the behind-the-scenes representation of text in a Word document is frequently not what you might expect! Sometimes a paragraph of text is broken up (or "chunked") into several "runs," as a result of style changes, pauses in text entry, later revisions and edits, etc. If you have not styled the text, and have entered it in an "all-at-once" fashion, e.g. by pasting it or by outputing it programmatically into your Word document, then this will likely not be a problem. If you are working with a manually-edited document, however, this can lead to unexpected failures to find text.

You can use the officer function docx_show_chunk to show how the paragraph of text at the current cursor has been chunked into runs, and what text is in each chunk. This can help troubleshoot unexpected failures to find text.

Usage

```
body_replace_all_text(
  x,
  old_value,
  new_value,
  only_at_cursor = FALSE,
  warn = TRUE,
  ...
)

headers_replace_all_text(
  x,
  old_value,
  new_value,
  only_at_cursor = FALSE,
  warn = TRUE,
  ...
)

footers_replace_all_text(
  x,
  old_value,
  new_value,
  only_at_cursor = FALSE,
  warn = TRUE,
  ...
)
```

Arguments

x	a docx device
old_value	the value to replace
new_value	the value to replace it with
only_at_cursor	if TRUE, only search-and-replace at the current cursor; if FALSE (default), search-and-replace in the entire document (this can be slow on large documents!)
warn	warn if old_value could not be found.
...	optional arguments to grepl/gsub (e.g. fixed=TRUE)

header_replace_all_text

Replacements will be performed in each header of all sections.

Replacements will be performed in each footer of all sections.

Author(s)

Frank Hangler, <frank@plotandscatter.com>

See Also

grep, regex, docx_show_chunk

Examples

```
doc <- read_docx()
doc <- body_add_par(doc, "Placeholder one")
doc <- body_add_par(doc, "Placeholder two")

# Show text chunk at cursor
docx_show_chunk(doc)  # Output is 'Placeholder two'

# Simple search-and-replace at current cursor, with regex turned off
doc <- body_replace_all_text(doc, old_value = "Placeholder",
  new_value = "new", only_at_cursor = TRUE, fixed = TRUE)
docx_show_chunk(doc)  # Output is 'new two'

# Do the same, but in the entire document and ignoring case
doc <- body_replace_all_text(doc, old_value = "placeholder",
  new_value = "new", only_at_cursor=FALSE, ignore.case = TRUE)
doc <- cursor_backward(doc)
docx_show_chunk(doc) # Output is 'new one'

# Use regex : replace all words starting with "n" with the word "example"
doc <- body_replace_all_text(doc, "\\bn.*?\\b", "example")
docx_show_chunk(doc) # Output is 'example one'
```

---

body_replace_text_at_bkm

replace text at a bookmark location

Description

replace text content enclosed in a bookmark with different text. A bookmark will be considered as valid if enclosing words within a paragraph; i.e., a bookmark along two or more paragraphs is invalid, a bookmark set on a whole paragraph is also invalid, but bookmarking few words inside a paragraph is valid.

Usage

```
body_replace_text_at_bkm(x, bookmark, value)

body_replace_img_at_bkm(x, bookmark, value)
```

```
headers_replace_text_at_bkm(x, bookmark, value)

headers_replace_img_at_bkm(x, bookmark, value)

footers_replace_text_at_bkm(x, bookmark, value)

footers_replace_img_at_bkm(x, bookmark, value)
```

Arguments

x	a docx device
bookmark	bookmark id
value	the replacement string, of type character

Examples

```
doc <- read_docx()
doc <- body_add_par(doc, "centered text", style = "centered")
doc <- slip_in_text(doc, ". How are you", style = "strong")
doc <- body_bookmark(doc, "text_to_replace")
doc <- body_replace_text_at_bkm(doc, "text_to_replace", "not left aligned")


# demo usage of bookmark and images ----
template <- system.file(package = "officer", "doc_examples/example.docx")

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )

doc <- read_docx(path = template)
doc <- headers_replace_img_at_bkm(x = doc, bookmark = "bmk_header",
                           value = external_img(src = img.file, width = .53, height = .7))
doc <- footers_replace_img_at_bkm(x = doc, bookmark = "bmk_footer",
                           value = external_img(src = img.file, width = .53, height = .7))
print(doc, target = tempfile(fileext = ".docx"))
```

---

body_set_default_section

Define Default Section

Description

Define default section of the document. You can define section propeerties (page size, orientation, ...) with a prop_section object.

Usage

```
body_set_default_section(x, value)
```

Arguments

x	an rdocx object
value	a prop_section object

Illustrations

See Also

Other functions for Word sections: body_end_block_section(), body_end_section_columns_landscape(), body_end_section_columns(), body_end_section_continuous(), body_end_section_landscape(), body_end_section_portrait()

Examples

```
default_sect_properties <- prop_section(
    page_size = page_size(orient = "landscape"), type = "continuous",
    page_margins = page_mar(bottom = .75, top = 1.5, right = 2, left = 2)
  )

doc_1 <- read_docx()
doc_1 <- body_add_table(doc_1, value = mtcars[1:10,], style = "table_template")
doc_1 <- body_add_par(doc_1, value = paste(rep(letters, 40), collapse = " "))
doc_1 <- body_set_default_section(doc_1, default_sect_properties)

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

change_styles *Replace Styles in a Word Document*

Description

Replace styles with others in a Word document. This function can be used for paragraph, run/character and table styles.

Usage

```
change_styles(x, mapstyles)
```

Arguments

x	an rdocx object
mapstyles	a named list, names are the replacement style, content (as a character vector) are the styles to be replaced. Use styles_info() to display available styles.

Examples

```
# creating a sample docx so that we can illustrate how
# to change styles
doc_1 <- read_docx()

doc_1 <- body_add_par(doc_1, "A title", style = "heading 1")
doc_1 <- body_add_par(doc_1, "", style = "Normal")
doc_1 <- slip_in_text(doc_1, "Message is: ",
  style = "Default Paragraph Font"
)
doc_1 <- body_add_par(doc_1, "Hello ", style = "Normal")
doc_1 <- slip_in_text(doc_1, "world", style = "Default Paragraph Font")
doc_1 <- slip_in_text(doc_1, " with a link",
  style = "strong",
  pos = "after", hyperlink = "https://davidgohel.github.io/officer/"
)
doc_1 <- body_add_par(doc_1, "Another title", style = "heading 2")
doc_1 <- body_add_par(doc_1, "Hello world!", style = "Normal")

file <- print(doc_1, target = tempfile(fileext = ".docx"))

# now we can illustrate how
# to change styles with `change_styles`
doc_2 <- read_docx(path = file)
mapstyles <- list(
  "centered" = c("Normal", "heading 2"),
  "strong" = "Default Paragraph Font"
)
doc_2 <- change_styles(doc_2, mapstyles = mapstyles)

print(doc_2, target = tempfile(fileext = ".docx"))
```

---

color_scheme *color scheme*

Description

get master layout color scheme into a data.frame.

Usage

```
color_scheme(x)
```

Arguments

x	an rpptx object

See Also

Other functions for reading presentation informations: `annotate_base()`, `layout_properties()`, `layout_summary()`, `length.rpptx()`, `plot_layout_properties()`, `slide_size()`, `slide_summary()`

Examples

```
x <- read_pptx()
color_scheme ( x = x )
```

`cursor_begin` *set cursor in an rdocx object*

Description

a set of functions is available to manipulate the position of a virtual cursor. This cursor will be used when inserting, deleting or updating elements in the document.

Usage

```
cursor_begin(x)

cursor_bookmark(x, id)

cursor_end(x)

cursor_reach(x, keyword)

cursor_forward(x)

cursor_backward(x)
```

Arguments

`x`	a docx device
`id`	bookmark id
`keyword`	keyword to look for as a regular expression

cursor_begin

Set the cursor at the beginning of the document, on the first element of the document (usually a paragraph or a table).

cursor_bookmark

Set the cursor at a bookmark that has previously been set.

cursor_end

Set the cursor at the end of the document, on the last element of the document.

cursor_reach

Set the cursor on the first element of the document that contains text specified in argument `keyword`. The argument `keyword` is a regexpr pattern.

cursor_forward

Move the cursor forward, it increments the cursor in the document.

cursor_backward

Move the cursor backward, it decrements the cursor in the document.

Examples

```
library(officer)

doc <- read_docx()
doc <- body_add_par(doc, "paragraph 1", style = "Normal")
doc <- body_add_par(doc, "paragraph 2", style = "Normal")
doc <- body_add_par(doc, "paragraph 3", style = "Normal")
doc <- body_add_par(doc, "paragraph 4", style = "Normal")
doc <- body_add_par(doc, "paragraph 5", style = "Normal")
doc <- body_add_par(doc, "paragraph 6", style = "Normal")
doc <- body_add_par(doc, "paragraph 7", style = "Normal")

# default template contains only an empty paragraph
# Using cursor_begin and body_remove, we can delete it
doc <- cursor_begin(doc)
doc <- body_remove(doc)

# Let add text at the beginning of the
# paragraph containing text "paragraph 4"
doc <- cursor_reach(doc, keyword = "paragraph 4")
doc <- slip_in_text(doc, "This is ", pos = "before", style = "Default Paragraph Font")

doc <- # move the cursor forward and end a section
doc <- cursor_forward(doc)
doc <- body_add_par(doc, "The section stop here", style = "Normal")
doc <- body_end_section_landscape(doc)

# move the cursor at the end of the document
doc <- cursor_end(doc)
doc <- body_add_par(doc, "The document ends now", style = "Normal")

print(doc, target = tempfile(fileext = ".docx"))

# cursor_bookmark ----

doc <- read_docx()
doc <- body_add_par(doc, "centered text", style = "centered")
doc <- body_bookmark(doc, "text_to_replace")
doc <- body_add_par(doc, "A title", style = "heading 1")
```

```
doc <- body_add_par(doc, "Hello world!", style = "Normal")
doc <- cursor_bookmark(doc, "text_to_replace")
doc <- body_add_table(doc, value = iris, style = "table_template")

print(doc, target = tempfile(fileext = ".docx"))
```

---

docx_bookmarks *List Word bookmarks*

Description

List bookmarks id that can be found in a Word document.

Usage

```
docx_bookmarks(x)
```

Arguments

x	an rdocx object

See Also

Other functions for Word document informations: doc_properties(), docx_dim(), length.rdocx(), set_doc_properties(), styles_info()

Examples

```
library(officer)

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, "centered text", style = "centered")
doc_1 <- body_bookmark(doc_1, "text_to_replace_1")
doc_1 <- body_add_par(doc_1, "centered text", style = "centered")
doc_1 <- body_bookmark(doc_1, "text_to_replace_2")

docx_bookmarks(doc_1)

docx_bookmarks(read_docx())
```

docx_dim *Word page layout*

Description

get page width, page height and margins (in inches). The return values are those corresponding to the section where the cursor is.

Usage

```
docx_dim(x)
```

Arguments

x	an rdocx object

See Also

Other functions for Word document informations: doc_properties(), docx_bookmarks(), length.rdocx(), set_doc_properties(), styles_info()

Examples

```
docx_dim(read_docx())
```

docx_show_chunk *Show underlying text tag structure*

Description

Show the structure of text tags at the current cursor. This is most useful when trying to troubleshoot search-and-replace functionality using body_replace_all_text.

Usage

```
docx_show_chunk(x)
```

Arguments

x	a docx device

See Also

body_replace_all_text

Examples

```
doc <- read_docx()
doc <- body_add_par(doc, "Placeholder one")
doc <- body_add_par(doc, "Placeholder two")

# Show text chunk at cursor
docx_show_chunk(doc)  # Output is 'Placeholder two'
```

`docx_summary` *get Word content in a data.frame*

Description

read content of a Word document and return a data.frame representing the document.

Usage

```
docx_summary(x)
```

Arguments

x	an rdocx object

Note

Documents included with `body_add_docx()` will not be accessible in the results.

Examples

```
example_pptx <- system.file(package = "officer",
  "doc_examples/example.docx")
doc <- read_docx(example_pptx)
docx_summary(doc)
```

`doc_properties` *read document properties*

Description

read Word or PowerPoint document properties and get results in a data.frame.

Usage

```
doc_properties(x)
```

Arguments

x	an rdocx or rpptx object

Value

a data.frame

See Also

Other functions for Word document informations: docx_bookmarks(), docx_dim(), length.rdocx(), set_doc_properties(), styles_info()

Examples

```
x <- read_docx()
doc_properties(x)
```

---

empty_content *create empty blocks*

Description

an empty object to include as an empty placeholder shape in a presentation. This comes in handy when presentation are updated through R, but a user still wants to write the takeaway statements in PowerPoint.

Usage

```
empty_content()
```

See Also

ph_with(), body_add_blocks()

Examples

```
fileout <- tempfile(fileext = ".pptx")
doc <- read_pptx()
doc <- add_slide(doc, layout = "Two Content",
  master = "Office Theme")
doc <- ph_with(x = doc, value = empty_content(),
 location = ph_location_type(type = "title") )
print(doc, target = fileout )
```

`external_img` *external image*

Description

Wraps an image in an object that can then be embedded in a PowerPoint slide or within a Word paragraph.

The image is added as a shape in PowerPoint (it is not possible to mix text and images in a PowerPoint form). With a Word document, the image will be added inside a paragraph.

Usage

```
external_img(src, width = 0.5, height = 0.2)
```

Arguments

`src`	image file path
`width`	height in inches.
`height`	height in inches

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

ph_with, body_add, fpar

Other run functions for reporting: `ftext()`, `hyperlink_ftext()`, `run_autonum()`, `run_bookmark()`, `run_columnbreak()`, `run_linebreak()`, `run_pagebreak()`, `run_reference()`, `run_word_field()`

Examples

```
# wrap r logo with external_img ----
srcfile <- file.path( R.home("doc"), "html", "logo.jpg" )
extimg <- external_img(src = srcfile, height = 1.06/2,
                       width = 1.39/2)

# pptx example ----
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, value = extimg,
               location = ph_location_type(type = "body"),
               use_loc_size = FALSE )
print(doc, target = tempfile(fileext = ".pptx"))
```

```
fp_t <- fp_text(font.size = 20, color = "red")
an_fpar <- fpar(extimg, ftext(" is cool!", fp_t))

# docx example ----
x <- read_docx()
x <- body_add(x, an_fpar)
print(x, target = tempfile(fileext = ".docx"))
```

`fpar` *Concatenate formatted text as a paragraph*

Description

Create a paragraph representation by concatenating formatted text or images. The result can be inserted in a Word document or a PowerPoint presentation and can also be inserted in a `block_list()` call.

All its arguments will be concatenated to create a paragraph where chunks of text and images are associated with formatting properties.

`fpar` supports `ftext()`, `external_img()`, `run_*` functions (i.e. `run_autonum()`, `run_seqfield()`) when output is Word, and simple strings.

Default text and paragraph formatting properties can also be modified with function `update()`.

Usage

```
fpar(..., fp_p = fp_par(), fp_t = fp_text(), values = NULL)

## S3 method for class 'fpar'
update(object, fp_p = NULL, fp_t = NULL, ...)
```

Arguments

`...`	cot objects (`ftext()`, `external_img()`)
`fp_p`	paragraph formatting properties
`fp_t`	default text formatting properties. This is used as text formatting properties when simple text is provided as argument.
`values`	a list of cot objects. If provided, argument `...` will be ignored.
`object`	fpar object

See Also

`block_list()`, `body_add_fpar()`, `ph_with()`

Other block functions for reporting: `block_caption()`, `block_list()`, `block_pour_docx()`, `block_section()`, `block_table()`, `block_toc()`, `plot_instr()`, `unordered_list()`

Examples

```
fpar(ftext("hello", shortcuts$fp_bold()))

# mix text and image -----
img.file <- file.path( R.home("doc"), "html", "logo.jpg" )

bold_face <- shortcuts$fp_bold(font.size = 12)
bold_redface <- update(bold_face, color = "red")
fpar_1 <- fpar(
  "Hello World, ",
  ftext("how ", prop = bold_redface ),
  external_img(src = img.file, height = 1.06/2, width = 1.39/2),
  ftext(" you?", prop = bold_face ) )
fpar_1

img_in_par <- fpar(
  external_img(src = img.file, height = 1.06/2, width = 1.39/2),
  fp_p = fp_par(text.align = "center") )
```

---

fp_border *border properties object*

Description

create a border properties object.

Usage

```
fp_border(color = "black", style = "solid", width = 1)

## S3 method for class 'fp_border'
update(object, color, style, width, ...)
```

Arguments

color	border color - single character value (e.g. "#000000" or "black")
style	border style - single character value : "none" or "solid" or "dotted" or "dashed"
width	border width - an integer value : 0>= value
object	fp_border object
...	further arguments - not used

See Also

Other functions for defining formatting properties: fp_cell(), fp_par(), fp_text()

Examples

```
fp_border()
fp_border(color="orange", style="solid", width=1)
fp_border(color="gray", style="dotted", width=1)

# modify object ------
border <- fp_border()
update(border, style="dotted", width=3)
```

`fp_cell` *Cell formatting properties*

Description

Create a `fp_cell` object that describes cell formatting properties.

Usage

```
fp_cell(
  border = fp_border(width = 0),
  border.bottom,
  border.left,
  border.top,
  border.right,
  vertical.align = "center",
  margin = 0,
  margin.bottom,
  margin.top,
  margin.left,
  margin.right,
  background.color = "transparent",
  text.direction = "lrtb"
)

## S3 method for class 'fp_cell'
format(x, type = "wml", ...)

## S3 method for class 'fp_cell'
print(x, ...)

## S3 method for class 'fp_cell'
update(
  object,
  border,
  border.bottom,
  border.left,
  border.top,
```

```
  border.right,
  vertical.align,
  margin = 0,
  margin.bottom,
  margin.top,
  margin.left,
  margin.right,
  background.color,
  text.direction,
  ...
)
```

Arguments

`border`	shortcut for all borders.
`border.bottom, border.left, border.top, border.right`	fp_border for borders.
`vertical.align`	cell content vertical alignment - a single character value, expected value is one of "center" or "top" or "bottom"
`margin`	shortcut for all margins.
`margin.bottom, margin.top, margin.left, margin.right`	cell margins - 0 or positive integer value.
`background.color`	cell background color - a single character value specifying a valid color (e.g. "#000000" or "black").
`text.direction`	cell text rotation - a single character value, expected value is one of "lrtb", "tbrl", "btlr".
`x, object`	`fp_cell` object
`type`	output type - one of 'wml', 'pml', 'html'.
`...`	further arguments - not used

See Also

Other functions for defining formatting properties: `fp_border()`, `fp_par()`, `fp_text()`

Examples

```
obj <- fp_cell(margin = 1)
update( obj, margin.bottom = 5 )
```

fp_par *Paragraph formatting properties*

Description

Create a fp_par object that describes paragraph formatting properties.

Usage

```
fp_par(
  text.align = "left",
  padding = 0,
  line_spacing = 1,
  border = fp_border(width = 0),
  padding.bottom,
  padding.top,
  padding.left,
  padding.right,
  border.bottom,
  border.left,
  border.top,
  border.right,
  shading.color = "transparent",
  keep_with_next = FALSE
)

## S3 method for class 'fp_par'
print(x, ...)

## S3 method for class 'fp_par'
update(
  object,
  text.align,
  padding,
  border,
  padding.bottom,
  padding.top,
  padding.left,
  padding.right,
  border.bottom,
  border.left,
  border.top,
  border.right,
  shading.color,
  ...
)
```

Arguments

text.align	text alignment - a single character value, expected value is one of 'left', 'right', 'center', 'justify'.
padding	paragraph paddings - 0 or positive integer value. Argument padding overwrites arguments padding.bottom, padding.top, padding.left, padding.right.
line_spacing	line spacing, 1 is single line spacing, 2 is double line spacing.
border	shortcut for all borders.
padding.bottom, padding.top, padding.left, padding.right	paragraph paddings - 0 or positive integer value.
border.bottom, border.left, border.top, border.right	fp_border for borders. overwrite other border properties.
shading.color	shading color - a single character value specifying a valid color (e.g. "#000000" or "black").
keep_with_next	a scalar logical. Specifies that the paragraph (or at least part of it) should be rendered on the same page as the next paragraph when possible.
x, object	fp_par object
...	further arguments - not used

Value

a fp_par object

See Also

fpar

Other functions for defining formatting properties: fp_border(), fp_cell(), fp_text()

Examples

```
fp_par(text.align = "center", padding = 5)
obj <- fp_par(text.align = "center", padding = 1)
update( obj, padding.bottom = 5 )
```

---

fp_text *Text formatting properties*

Description

Create a fp_text object that describes text formatting properties.

Usage

```
fp_text(
  color = "black",
  font.size = 10,
  bold = FALSE,
  italic = FALSE,
  underlined = FALSE,
  font.family = "Arial",
  vertical.align = "baseline",
  shading.color = "transparent"
)

## S3 method for class 'fp_text'
format(x, type = "wml", ...)

## S3 method for class 'fp_text'
print(x, ...)

## S3 method for class 'fp_text'
update(
  object,
  color,
  font.size,
  bold = FALSE,
  italic = FALSE,
  underlined = FALSE,
  font.family,
  vertical.align,
  shading.color,
  ...
)
```

Arguments

color	font color - a single character value specifying a valid color (e.g. "#000000" or "black").
font.size	font size (in point) - 0 or positive integer value.
bold	is bold
italic	is italic
underlined	is underlined
font.family	single character value specifying font name.
vertical.align	single character value specifying font vertical alignments. Expected value is one of the following : default 'baseline' or 'subscript' or 'superscript'
shading.color	shading color - a single character value specifying a valid color (e.g. "#000000" or "black").
x	fp_text object

type	output type - one of 'wml', 'pml', 'html'.
...	further arguments - not used
object	fp_text object to modify
format	format type, wml for MS word, pml for MS PowerPoint and html.

Value

a fp_text object

See Also

ftext, fpar

Other functions for defining formatting properties: fp_border(), fp_cell(), fp_par()

Examples

```
fp_text()
fp_text(color = "red")
fp_text(bold = TRUE, shading.color = "yellow")
print( fp_text (color="red", font.size = 12) )
```

---

ftext *formatted chunk of text*

Description

Format a chunk of text with text formatting properties (bold, color, ...). The function allows you to create pieces of text formatted the way you want.

Usage

```
ftext(text, prop = NULL)
```

Arguments

text	text value, a single character value
prop	formatting text properties returned by fp_text. It also can be NULL in which case, no formatting is defined (the default is applied).

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

fp_text

Other run functions for reporting: external_img(), hyperlink_ftext(), run_autonum(), run_bookmark(), run_columnbreak(), run_linebreak(), run_pagebreak(), run_reference(), run_word_field()

Examples

```
ftext("hello", fp_text())

properties1 <- fp_text(color = "red")
properties2 <- fp_text(bold = TRUE, shading.color = "yellow")
ftext1 <- ftext("hello", properties1)
ftext2 <- ftext("World", properties2)
paragraph <- fpar(ftext1, " ", ftext2)

x <- read_docx()
x <- body_add(x, paragraph)
print(x, target = tempfile(fileext = ".docx"))
```

---

hyperlink_ftext *formatted chunk of text with hyperlink*

Description

Format a chunk of text with text formatting properties (bold, color, ...), the chunk is associated with an hyperlink.

Usage

```
hyperlink_ftext(text, prop = NULL, href)
```

Arguments

text	text value, a single character value
prop	formatting text properties returned by fp_text. It also can be NULL in which case, no formatting is defined (the default is applied).
href	URL value

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

Other run functions for reporting: external_img(), ftext(), run_autonum(), run_bookmark(), run_columnbreak(), run_linebreak(), run_pagebreak(), run_reference(), run_word_field()

Examples

```
ft <- fp_text(font.size = 12, bold = TRUE)
hyperlink_ftext(
  href = "https://cran.r-project.org/index.html",
  text = "some text", prop = ft)
```

---

layout_properties *slide layout properties*

Description

get information about a particular slide layout into a data.frame.

Usage

```
layout_properties(x, layout = NULL, master = NULL)
```

Arguments

x	an rpptx object
layout	slide layout name to use
master	master layout name where layout is located

See Also

Other functions for reading presentation informations: annotate_base(), color_scheme(), layout_summary(), length.rpptx(), plot_layout_properties(), slide_size(), slide_summary()

Examples

```
x <- read_pptx()
layout_properties ( x = x, layout = "Title Slide", master = "Office Theme" )
layout_properties ( x = x, master = "Office Theme" )
layout_properties ( x = x, layout = "Two Content" )
layout_properties ( x = x )
```

layout_summary *presentation layouts summary*

Description

get informations about slide layouts and master layouts into a data.frame. This function returns a data.frame containing all layout and master names.

Usage

```
layout_summary(x)
```

Arguments

x	an rpptx object

See Also

Other functions for reading presentation informations: annotate_base(), color_scheme(), layout_properties(), length.rpptx(), plot_layout_properties(), slide_size(), slide_summary()

Examples

```
my_pres <- read_pptx()
layout_summary ( x = my_pres )
```

length.rdocx *number of blocks inside an rdocx object*

Description

return the number of blocks inside an rdocx object. This number also include the default section definition of a Word document - default Word section is an uninvisible element.

Usage

```
## S3 method for class 'rdocx'
length(x)
```

Arguments

x	an rdocx object

See Also

Other functions for Word document informations: doc_properties(), docx_bookmarks(), docx_dim(), set_doc_properties(), styles_info()

Examples

```
# how many elements are there in an new document produced
# with the default template.
length( read_docx() )
```

`length.rpptx` *number of slides*

Description

Function `length` will return the number of slides.

Usage

```
## S3 method for class 'rpptx'
length(x)
```

Arguments

`x`	an rpptx object

See Also

Other functions for reading presentation informations: `annotate_base()`, `color_scheme()`, `layout_properties()`, `layout_summary()`, `plot_layout_properties()`, `slide_size()`, `slide_summary()`

Examples

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- add_slide(my_pres)
length(my_pres)
```

`media_extract` *Extract media from a document object*

Description

Extract files from an `rdocx` or `rpptx` object.

Usage

```
media_extract(x, path, target)
```

Arguments

x	an rpptx object or an rdocx object
path	media path, should be a relative path
target	target file

Examples

```
example_pptx <- system.file(package = "officer",
  "doc_examples/example.pptx")
doc <- read_pptx(example_pptx)
content <- pptx_summary(doc)
image_row <- content[content$content_type %in% "image", ]
media_file <- image_row$media_file
png_file <- tempfile(fileext = ".png")
media_extract(doc, path = media_file, target = png_file)
```

---

move_slide *move a slide*

Description

move a slide in a pptx presentation

Usage

```
move_slide(x, index, to)
```

Arguments

x	an rpptx object
index	slide index, default to current slide position.
to	new slide index.

Note

cursor is set on the last slide.

See Also

read_pptx()

Other functions slide manipulation: add_slide(), on_slide(), remove_slide()

Examples

```
x <- read_pptx()
x <- add_slide(x)
x <- ph_with(x, "Hello world 1", location = ph_location_type())
x <- add_slide(x)
x <- ph_with(x, "Hello world 2", location = ph_location_type())
x <- move_slide(x, index = 1, to = 2)
```

`officer` *officer: Manipulate Microsoft Word and PowerPoint Documents*

Description

The officer package facilitates access to and manipulation of 'Microsoft Word' and 'Microsoft PowerPoint' documents from R.

Details

Examples of manipulations are:

- read Word and PowerPoint files into data objects
- add/edit/remove image, table and text content from documents and slides
- write updated content back to Word and PowerPoint files

To learn more about officer, start with the vignettes: `browseVignettes(package = "officer")`

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- Frank Hangler <frank@plotandscatter.com> (function body_replace_all_text) [contributor]
- Liz Sander <lsander@civisanalytics.com> (several documentation fixes) [contributor]
- Anton Victorson <anton@victorson.se> (fixes xml structures) [contributor]
- Jon Calder <jonmcalder@gmail.com> (update vignettes) [contributor]
- John Harrold <john.m.harrold@gmail.com> (function annotate_base) [contributor]
- John Muschelli <muschellij2@gmail.com> (google doc compatibility) [contributor]

See Also

https://davidgohel.github.io/officer/

officer-defunct *Defunct Functions in Package officer*

Description

Defunct Functions in Package officer

Usage

```
ph_with_gg_at(...)

ph_with_table_at(...)

ph_with_img_at(...)

ph_with_img(...)

ph_with_text(...)

ph_empty_at(...)

ph_empty(...)
```

Arguments

...	unused arguments

Details

`ph_with()` is replaced by `ph_with.gg`.

`ph_with_table_at()` is replaced by `ph_with.data.frame`.

`ph_with_img_at()` is replaced by `ph_with.external_img`.

`ph_with_img()` is replaced by `ph_with.external_img`.

`ph_with_text()` is replaced by `ph_with.character`.

`ph_empty_at()` is replaced by `ph_with.empty_content`.

`ph_empty()` is replaced by `ph_with.empty_content`.

on_slide *change current slide*

Description

change current slide index of an rpptx object.

Usage

```
on_slide(x, index)
```

Arguments

x	an rpptx object
index	slide index

See Also

read_pptx(), ph_with()

Other functions slide manipulation: add_slide(), move_slide(), remove_slide()

Examples

```
doc <- read_pptx()
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- on_slide( doc, index = 1)
doc <- ph_with(x = doc, "First title",
  location = ph_location_type(type="title"))
doc <- on_slide( doc, index = 3)
doc <- ph_with(x = doc, "Third title",
  location = ph_location_type(type="title"))

file <- tempfile(fileext = ".pptx")
print(doc, target = file )
```

page_mar *page margins object*

Description

The margins for each page of a sectionThe function creates a representation of the dimensions of a page. The dimensions are defined by length, width and orientation. If the orientation is in landscape mode then the length becomes the width and the width becomes the length.

Usage

```
page_mar(
  bottom = 1,
  top = 1,
  right = 1,
  left = 1,
  header = 0.5,
  footer = 0.5,
  gutter = 0.5
)
```

Arguments

bottom, top	distance (in inches) between the bottom/top of the text margin and the bottom/top of the page. The text is placed at the greater of the value of this attribute and the extent of the header/footer text. A negative value indicates that the content should be measured from the bottom/topp of the page regardless of the footer/header, and so will overlap the footer/header. For example, header=-0.5, bottom=1 means that the footer must start one inch from the bottom of the page and the main document text must start a half inch from the bottom of the page. In this case, the text and footer overlap since bottom is negative.
left, right	distance (in inches) from the left/right edge of the page to the left/right edge of the text.
header	distance (in inches) from the top edge of the page to the top edge of the header.
footer	distance (in inches) from the bottom edge of the page to the bottom edge of the footer.
gutter	page gutter (in inches).

See Also

Other functions for section definition: page_size(), prop_section(), section_columns()

Examples

```
page_mar()
```

---

page_size *page size object*

Description

The function creates a representation of the dimensions of a page. The dimensions are defined by length, width and orientation. If the orientation is in landscape mode then the length becomes the width and the width becomes the length.

Usage

```
page_size(width = 21/2.54, height = 29.7/2.54, orient = "portrait")
```

Arguments

width, height	page width, page height (in inches).
orient	page orientation, either 'landscape', either 'portrait'.

See Also

Other functions for section definition: page_mar(), prop_section(), section_columns()

Examples

```
page_size(orient = "landscape")
```

---

ph_add_fpar *append fpar*

Description

append fpar (a formatted paragraph) in a placeholder The function let you add a new formatted paragraph (fpar) to an existing content in an exiisting shape, existing paragraphs will be preserved.

Usage

```
ph_add_fpar(
  x,
  value,
  type = "body",
  id = 1,
  id_chr = NULL,
  ph_label = NULL,
  level = 1,
  par_default = TRUE
)
```

Arguments

x	an rpptx object
value	fpar object
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use id = 1 and id = 2 for the second one. Values can be read from slide_summary.

id_chr	deprecated.
ph_label	label associated to the placeholder. Use column ph_label of result returned by slide_summary.
level	paragraph level
par_default	specify if the default paragraph formatting should be used.

Usage

If your goal is to add formatted text in a new shape, use ph_with with a block_list instead of this function.

Note

This function will be deprecated in a next release because it is not efficient and make users write complex code. Use instead fpar() to build formatted paragraphs.

See Also

fpar

Examples

```
bold_face <- shortcuts$fp_bold(font.size = 30)
bold_redface <- update(bold_face, color = "red")

fpar_ <- fpar(ftext("Hello ", prop = bold_face),
              ftext("World", prop = bold_redface ),
              ftext(", how are you?", prop = bold_face ) )

doc <- read_pptx()
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- ph_with(doc, "", location = ph_location(bg = "wheat", newlabel = "myph"))
doc <- ph_add_fpar(doc, value = fpar_, ph_label = "myph", level = 2)

print(doc, target = tempfile(fileext = ".pptx"))
```

---

ph_add_par *append paragraph*

Description

append a new empty paragraph in a placeholder. The function let you add a new empty paragraph to an existing content in an exiisting shape, existing paragraphs will be preserved.

Usage

```
ph_add_par(x, type = "body", id = 1, id_chr = NULL, level = 1, ph_label = NULL)
```

Arguments

x	an rpptx object
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use `id = 1` and `id = 2` for the second one. Values can be read from `slide_summary`.
id_chr	deprecated.
level	paragraph level
ph_label	label associated to the placeholder. Use column `ph_label` of result returned by `slide_summary`.

Usage

If your goal is to add formatted text in a new shape, use `ph_with` with a `block_list` instead of this function.

Note

This function will be deprecated in a next release because it is not efficient and make users write complex code. Use instead `fpar()` to build formatted paragraphs.

Examples

```
fileout <- tempfile(fileext = ".pptx")
default_text <- fp_text(font.size = 0, bold = TRUE, color = "red")

doc <- read_pptx()
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- ph_with(doc, "A text", location = ph_location_type(type = "body"))
doc <- ph_add_par(doc, level = 2)
doc <- ph_add_text(doc, str = "and another, ", style = default_text )
doc <- ph_add_par(doc, level = 3)
doc <- ph_add_text(doc, str = "and another!",
              style = update(default_text, color = "blue"))

print(doc, target = fileout)
```

---

ph_add_text *append text*

Description

append text in a placeholder. The function let you add text to an existing content in an exiisting shape, existing text will be preserved.

Usage

```
ph_add_text(
  x,
  str,
  type = "body",
  id = 1,
  id_chr = NULL,
  ph_label = NULL,
  style = fp_text(font.size = 0),
  pos = "after",
  href = NULL,
  slide_index = NULL
)
```

Arguments

x	an rpptx object
str	text to add
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use `id = 1` and `id = 2` for the second one. Values can be read from `slide_summary`.
id_chr	deprecated.
ph_label	label associated to the placeholder. Use column `ph_label` of result returned by `slide_summary`.
style	text style, a `fp_text` object
pos	where to add the new element relative to the cursor, "after" or "before".
href	hyperlink to reach when clicking the text
slide_index	slide index to reach when clicking the text. It will be ignored if `href` is not NULL.

Usage

If your goal is to add formatted text in a new shape, use `ph_with` with a `block_list` instead of this function.

Note

This function will be deprecated in a next release because it is not efficient and make users write complex code. Use instead `fpar()` to build formatted paragraphs.

Examples

```
fileout <- tempfile(fileext = ".pptx")
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- ph_with(my_pres, "",
  location = ph_location_type(type = "body"))

small_red <- fp_text(color = "red", font.size = 14)

my_pres <- ph_add_text(my_pres, str = "A small red text.",
  style = small_red)
my_pres <- ph_add_par(my_pres, level = 2)
my_pres <- ph_add_text(my_pres, str = "Level 2")

print(my_pres, target = fileout)

# another example ----
fileout <- tempfile(fileext = ".pptx")

doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Un titre 2",
  location = ph_location_type(type = "title"))
doc <- ph_with(doc, "",
  location = ph_location(rotation = 90, bg = "red",
      newlabel = "myph"))
doc <- ph_add_text(doc, str = "dummy text",
  ph_label = "myph")

print(doc, target = fileout)
```

---

ph_hyperlink *hyperlink a placeholder*

Description

add hyperlink to a placeholder in the current slide.

Usage

```
ph_hyperlink(x, type = "body", id = 1, id_chr = NULL, ph_label = NULL, href)
```

Arguments

x	an rpptx object
type	placeholder type

id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use `id = 1` and `id = 2` for the second one. Values can be read from `slide_summary`.
id_chr	deprecated.
ph_label	label associated to the placeholder. Use column `ph_label` of result returned by `slide_summary`.
href	hyperlink (do not forget http or https prefix)

See Also

`ph_with`

Other functions for placeholders manipulation: `ph_remove()`, `ph_slidelink()`

Examples

```
fileout <- tempfile(fileext = ".pptx")
loc_manual <- ph_location(bg = "red", newlabel= "mytitle")
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre 1", location = loc_manual)
slide_summary(doc) # read column ph_label here
doc <- ph_hyperlink(x = doc, ph_label = "mytitle",
  href = "https://cran.r-project.org")

print(doc, target = fileout )
```

---

ph_location *create a location for a placeholder*

Description

The function will return a list that complies with expected format for argument `location` of functionph_with.

Usage

```
ph_location(
  left = 1,
  top = 1,
  width = 4,
  height = 3,
  newlabel = "",
  bg = NULL,
  rotation = NULL,
  ...
)
```

Arguments

left, top, width, height	place holder coordinates in inches.
newlabel	a label for the placeholder. See section details.
bg	background color
rotation	rotation angle
...	unused arguments

Details

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

left left coordinate of the bounding box

top top coordinate of the bounding box

width width of the bounding box

height height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as `ph_location_label()`. It can be set with argument `newlabel`.

See Also

Other functions for placeholder location: `ph_location_fullsize()`, `ph_location_label()`, `ph_location_left()`, `ph_location_right()`, `ph_location_template()`, `ph_location_type()`

Examples

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello world",
  location = ph_location(width = 4, height = 3, newlabel = "hello") )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph_location_fullsize *location of a full size element*

Description

The function will return the location corresponding to a full size display.

Usage

```
ph_location_fullsize(newlabel = "", ...)
```

Arguments

newlabel	a label to associate with the placeholder.
...	unused arguments

See Also

Other functions for placeholder location: ph_location_label(), ph_location_left(), ph_location_right(), ph_location_template(), ph_location_type(), ph_location()

Examples

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello world", location = ph_location_fullsize() )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph_location_label *location of a named placeholder*

Description

The function will use the label of a placeholder to find the corresponding location.

Usage

```
ph_location_label(ph_label, newlabel = NULL, ...)
```

Arguments

ph_label	placeholder label of the used layout. It can be read in PowerPoint or with function layout_properties() in column ph_label.
newlabel	a label to associate with the placeholder.
...	unused arguments

Details

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

left left coordinate of the bounding box

top top coordinate of the bounding box

width width of the bounding box

height height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as ph_location_label(). It can be set with argument newlabel.

See Also

Other functions for placeholder location: ph_location_fullsize(), ph_location_left(), ph_location_right(), ph_location_template(), ph_location_type(), ph_location()

Examples

```
# ph_location_label demo ----

doc <- read_pptx()
doc <- add_slide(doc, layout = "Title and Content")

# all ph_label can be read here
layout_properties(doc, layout = "Title and Content")

doc <- ph_with(doc, head(iris),
  location = ph_location_label(ph_label = "Content Placeholder 2") )
doc <- ph_with(doc, format(Sys.Date()),
  location = ph_location_label(ph_label = "Date Placeholder 3") )
doc <- ph_with(doc, "This is a title",
  location = ph_location_label(ph_label = "Title 1") )

print(doc, target = tempfile(fileext = ".pptx"))
```

---

ph_location_left *location of a left body element*

Description

The function will return the location corresponding to a left bounding box. The function assume the layout 'Two Content' is existing. This is an helper function, if you don't have a layout named 'Two Content', use ph_location_type() and set arguments to your specific needs.

Usage

```
ph_location_left(newlabel = NULL, ...)
```

Arguments

newlabel	a label to associate with the placeholder.
...	unused arguments

See Also

Other functions for placeholder location: ph_location_fullsize(), ph_location_label(), ph_location_right(), ph_location_template(), ph_location_type(), ph_location()

Examples

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello left", location = ph_location_left() )
doc <- ph_with(doc, "Hello right", location = ph_location_right() )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph_location_right *location of a right body element*

Description

The function will return the location corresponding to a right bounding box. The function assume the layout 'Two Content' is existing. This is an helper function, if you don't have a layout named 'Two Content', use ph_location_type() and set arguments to your specific needs.

Usage

```
ph_location_right(newlabel = NULL, ...)
```

Arguments

newlabel	a label to associate with the placeholder.
...	unused arguments

See Also

Other functions for placeholder location: ph_location_fullsize(), ph_location_label(), ph_location_left(), ph_location_template(), ph_location_type(), ph_location()

Examples

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello left", location = ph_location_left() )
doc <- ph_with(doc, "Hello right", location = ph_location_right() )
print(doc, target = tempfile(fileext = ".pptx") )
```

ph_location_template *create a location for a placeholder based on a template*

Description

The function will return a list that complies with expected format for argument `location` of function `ph_with`. A placeholder will be used as template and its positions will be updated with values `left`, `top`, `width`, `height`.

Usage

```
ph_location_template(
  left = 1,
  top = 1,
  width = 4,
  height = 3,
  newlabel = "",
  type = NULL,
  id = 1,
  ...
)
```

Arguments

`left, top, width, height`	place holder coordinates in inches.
`newlabel`	a label for the placeholder. See section details.
`type`	placeholder type to look for in the slide layout, one of 'body', 'title', 'ctrTitle', 'subTitle', 'dt', 'ftr', 'sldNum'. It will be used as a template placeholder.
`id`	index of the placeholder template. If two body placeholder, there can be two different index: 1 and 2 for the first and second body placeholders defined in the layout.
`...`	unused arguments

Details

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

left left coordinate of the bounding box

top top coordinate of the bounding box

width width of the bounding box

height height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as `ph_location_label()`. It can be set with argument `newlabel`.

See Also

Other functions for placeholder location: ph_location_fullsize(), ph_location_label(), ph_location_left(), ph_location_right(), ph_location_type(), ph_location()

Examples

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Title",
  location = ph_location_type(type = "title") )
doc <- ph_with(doc, "Hello world",
    location = ph_location_template(top = 4, type = "title") )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph_location_type *location of a placeholder based on a type*

Description

The function will use the type name of the placeholder (e.g. body, title), the layout name and few other criterias to find the corresponding location.

Usage

```
ph_location_type(
  type = "body",
  position_right = TRUE,
  position_top = TRUE,
  newlabel = NULL,
  id = NULL,
  ...
)
```

Arguments

type	placeholder type to look for in the slide layout, one of 'body', 'title', 'ctrTitle', 'subTitle', 'dt', 'ftr', 'sldNum'.
position_right	the parameter is used when a selection with above parameters does not provide a unique position (for example layout 'Two Content' contains two element of type 'body'). If TRUE, the element the most on the right side will be selected, otherwise the element the most on the left side will be selected.
position_top	same than position_right but applied to top versus bottom.
newlabel	a label to associate with the placeholder.
id	index of the placeholder. If two body placeholder, there can be two different index: 1 and 2 for the first and second body placeholders defined in the layout. If this argument is used, position_right and position_top will be ignored.
...	unused arguments

Details

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

left left coordinate of the bounding box

top top coordinate of the bounding box

width width of the bounding box

height height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as `ph_location_label()`. It can be set with argument `newlabel`.

See Also

Other functions for placeholder location: `ph_location_fullsize()`, `ph_location_label()`, `ph_location_left()`, `ph_location_right()`, `ph_location_template()`, `ph_location()`

Examples

```
# ph_location_type demo ----

loc_title <- ph_location_type(type = "title")
loc_footer <- ph_location_type(type = "ftr")
loc_dt <- ph_location_type(type = "dt")
loc_slidenum <- ph_location_type(type = "sldNum")
loc_body <- ph_location_type(type = "body")


doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre", location = loc_title)
doc <- ph_with(x = doc, "pied de page", location = loc_footer)
doc <- ph_with(x = doc, format(Sys.Date()), location = loc_dt)
doc <- ph_with(x = doc, "slide 1", location = loc_slidenum)
doc <- ph_with(x = doc, letters[1:10], location = loc_body)

loc_subtitle <- ph_location_type(type = "subTitle")
loc_ctrtitle <- ph_location_type(type = "ctrTitle")
doc <- add_slide(doc, layout = "Title Slide", master = "Office Theme")
doc <- ph_with(x = doc, "Un sous titre", location = loc_subtitle)
doc <- ph_with(x = doc, "Un titre", location = loc_ctrtitle)

fileout <- tempfile(fileext = ".pptx")
print(doc, target = fileout )
```

ph_remove *remove a shape*

Description

remove a shape in a slide

Usage

```
ph_remove(x, type = "body", id = 1, ph_label = NULL, id_chr = NULL)
```

Arguments

x	an rpptx object
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use `id = 1` and `id = 2` for the second one. Values can be read from `slide_summary`.
ph_label	label associated to the placeholder. Use column `ph_label` of result returned by `slide_summary`.
id_chr	deprecated.

See Also

`ph_with`

Other functions for placeholders manipulation: `ph_hyperlink()`, `ph_slidelink()`

Examples

```
fileout <- tempfile(fileext = ".pptx")
dummy_fun <- function(doc){
  doc <- add_slide(doc, layout = "Two Content",
    master = "Office Theme")
  doc <- ph_with(x = doc, value = "Un titre",
    location = ph_location_type(type = "title"))
  doc <- ph_with(x = doc, value = "Un corps 1",
    location = ph_location_type(type = "body", id = 1))
  doc <- ph_with(x = doc, value = "Un corps 2",
    location = ph_location_type(type = "body", id = 2))
  doc
}
doc <- read_pptx()
for(i in 1:3)
  doc <- dummy_fun(doc)

doc <- on_slide(doc, index = 1)
```

```
doc <- ph_remove(x = doc, type = "title")

doc <- on_slide(doc, index = 2)
doc <- ph_remove(x = doc, type = "body", id = 2)

doc <- on_slide(doc, index = 3)
doc <- ph_remove(x = doc, type = "body", id = 1)

print(doc, target = fileout )
```

`ph_slidelink` *slide link to a placeholder*

Description

add slide link to a placeholder in the current slide.

Usage

```
ph_slidelink(
  x,
  type = "body",
  id = 1,
  id_chr = NULL,
  ph_label = NULL,
  slide_index
)
```

Arguments

`x`	an rpptx object
`type`	placeholder type
`id`	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use `id = 1` and `id = 2` for the second one. Values can be read from `slide_summary`.
`id_chr`	deprecated.
`ph_label`	label associated to the placeholder. Use column `ph_label` of result returned by `slide_summary`.
`slide_index`	slide index to reach

See Also

`ph_with`

Other functions for placeholders manipulation: `ph_hyperlink()`, `ph_remove()`

Examples

```
fileout <- tempfile(fileext = ".pptx")
loc_title <- ph_location_type(type = "title")
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre 1", location = loc_title)
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre 2", location = loc_title)
doc <- on_slide(doc, 1)
slide_summary(doc) # read column ph_label here
doc <- ph_slidelink(x = doc, ph_label = "Title 1", slide_index = 2)

print(doc, target = fileout )
```

---

ph_with *add objects into a new shape on the current slide*

Description

add object into a new shape in the current slide. This function is able to add all supported outputs to a presentation. See section **Methods (by class)** to see supported outputs.

Usage

```
ph_with(x, value, location, ...)

## S3 method for class 'character'
ph_with(x, value, location, ...)

## S3 method for class 'numeric'
ph_with(x, value, location, format_fun = format, ...)

## S3 method for class 'factor'
ph_with(x, value, location, ...)

## S3 method for class 'logical'
ph_with(x, value, location, format_fun = format, ...)

## S3 method for class 'block_list'
ph_with(x, value, location, level_list = integer(0), ...)

## S3 method for class 'unordered_list'
ph_with(x, value, location, ...)

## S3 method for class 'data.frame'
ph_with(
  x,
```

```
  value,
  location,
  header = TRUE,
  tcf = table_conditional_formatting(),
  alignment = NULL,
  ...
)

## S3 method for class 'gg'
ph_with(x, value, location, res = 300, alt_text, ...)

## S3 method for class 'plot_instr'
ph_with(x, value, location, res = 300, ...)

## S3 method for class 'external_img'
ph_with(x, value, location, use_loc_size = TRUE, alt_text, ...)

## S3 method for class 'fpar'
ph_with(x, value, location, ...)

## S3 method for class 'empty_content'
ph_with(x, value, location, ...)

## S3 method for class 'xml_document'
ph_with(x, value, location, ...)
```

Arguments

x	an rpptx object
value	object to add as a new shape. Supported objects are vectors, data.frame, graphics, block of formatted paragraphs, unordered list of formatted paragraphs, pretty tables with package flextable, editable graphics with package rvg, 'Microsoft' charts with package mschart.
location	a placeholder location object. It will be used to specify the location of the new shape. This location can be defined with a call to one of the ph_location functions. See section "see also".
...	further arguments passed to or from other methods. When adding a ggplot object or plot_instr, these arguments will be used by png function.
format_fun	format function for non character vectors
level_list	The list of levels for hierarchy structure as integer values. If used the object is formated as an unordered list. If 1 and 2, item 1 level will be 1, item 2 level will be 2.
header	display header if TRUE
tcf	conditional formatting settings defined by table_conditional_formatting()
alignment	alignment for each columns, 'l' for left, 'r' for right and 'c' for center. Default to NULL.

res	resolution of the png image in ppi
alt_text	Alt-text for screen-readers
use_loc_size	if set to FALSE, external_img width and height will be used.

Methods (by class)

- character: add a character vector to a new shape on the current slide, values will be added as paragraphs.
- numeric: add a numeric vector to a new shape on the current slide, values will be be first formatted then added as paragraphs.
- factor: add a factor vector to a new shape on the current slide, values will be be converted as character and then added as paragraphs.
- block_list: add a block_list made of fpar to a new shape on the current slide.
- unordered_list: add a unordered_list made of fpar to a new shape on the current slide.
- data.frame: add a data.frame to a new shape on the current slide with function block_table(). Use package flextable instead for more advanced formattings.
- gg: add a ggplot object to a new shape on the current slide. Use package rvg for more advanced graphical features.
- plot_instr: add an R plot to a new shape on the current slide. Use package rvg for more advanced graphical features.
- external_img: add a external_img to a new shape on the current slide.
  When value is a external_img object, image will be copied into the PowerPoint presentation. The width and height specified in call to external_img will be ignored, their values will be those of the location, unless use_loc_size is set to FALSE.
- fpar: add an fpar to a new shape on the current slide as a single paragraph in a block_list.
- empty_content: add an empty_content to a new shape on the current slide.
- xml_document: add an xml_document object to a new shape on the current slide. This function is to be used to add custom openxml code.

Illustrations

See Also

ph_location_type, ph_location, ph_location_label, ph_location_left, ph_location_right, ph_location_fullsize, ph_location_template

Examples

```
# this name will be used to print the file
# change it to "youfile.pptx" to write the pptx
# file in your working directory.
fileout <- tempfile(fileext = ".pptx")
```

```
doc_1 <- read_pptx()
sz <- slide_size(doc_1)
# add text and a table ----
doc_1 <- add_slide(doc_1, layout = "Two Content", master = "Office Theme")
doc_1 <- ph_with(x = doc_1, value = c("Table cars"),
   location = ph_location_type(type = "title") )
doc_1 <- ph_with(x = doc_1, value = names(cars),
   location = ph_location_left() )
doc_1 <- ph_with(x = doc_1, value = cars,
   location = ph_location_right() )

# add a base plot ----
anyplot <- plot_instr(code = {
  col <- c("#440154FF", "#443A83FF", "#31688EFF",
           "#21908CFF", "#35B779FF", "#8FD744FF", "#FDE725FF")
  barplot(1:7, col = col, yaxt="n")
})

doc_1 <- add_slide(doc_1)
doc_1 <- ph_with( doc_1, anyplot,
  location = ph_location_fullsize(),
  bg = "#006699")

# add a ggplot2 plot ----
if( require("ggplot2") ){
  doc_1 <- add_slide(doc_1)
  gg_plot <- ggplot(data = iris ) +
    geom_point(mapping = aes(Sepal.Length, Petal.Length),
               size = 3) +
    theme_minimal()
  doc_1 <- ph_with(x = doc_1, value = gg_plot,
                   location = ph_location_type(type = "body"),
                   bg = "transparent" )
  doc_1 <- ph_with(x = doc_1, value = "graphic title",
                   location = ph_location_type(type="title") )
}

# add a external images ----
doc_1 <- add_slide(doc_1, layout = "Title and Content",
                   master = "Office Theme")
doc_1 <- ph_with(x = doc_1, value = empty_content(),
  location = ph_location(left = 0, top = 0,
    width = sz$width, height = sz$height, bg = "black") )

svg_file <- file.path(R.home(component = "doc"), "html/Rlogo.svg")
if( require("rsvg") ){
  doc_1 <- ph_with(x = doc_1, value = "External images",
                   location = ph_location_type(type = "title") )
  doc_1 <- ph_with(x = doc_1, external_img(svg_file, 100/72, 76/72),
                   location = ph_location_right(), use_loc_size = FALSE )
  doc_1 <- ph_with(x = doc_1, external_img(svg_file),
                   location = ph_location_left(),
                   use_loc_size = TRUE )
```

```
}

# add a block_list ----
dummy_text <- readLines(system.file(package = "officer",
  "doc_examples/text.txt"))
fp_1 <- fp_text(bold = TRUE, color = "pink", font.size = 0)
fp_2 <- fp_text(bold = TRUE, font.size = 0)
fp_3 <- fp_text(italic = TRUE, color="red", font.size = 0)
bl <- block_list(
  fpar(ftext("hello world", fp_1)),
  fpar(
    ftext("hello", fp_2),
    ftext("hello", fp_3)
  ),
  dummy_text
)
doc_1 <- add_slide(doc_1)
doc_1 <- ph_with(x = doc_1, value = bl,
   location = ph_location_type(type="body") )


# fpar ------
fpt <- fp_text(bold = TRUE, font.family = "Bradley Hand",
      font.size = 150, color = "#F5595B")
hw <- fpar(
  ftext("hello ", fpt),
  hyperlink_ftext(
    href = "https://cran.r-project.org/index.html",
    text = "cran", prop = fpt)
)
doc_1 <- add_slide(doc_1)
doc_1 <- ph_with(x = doc_1, value = hw,
                 location = ph_location_type(type="body") )
# unordered_list ----
ul <- unordered_list(
  level_list = c(1, 2, 2, 3, 3, 1),
  str_list = c("Level1", "Level2", "Level2", "Level3", "Level3", "Level1"),
  style = fp_text(color = "red", font.size = 0) )
doc_1 <- add_slide(doc_1)
doc_1 <- ph_with(x = doc_1, value = ul,
                 location = ph_location_type() )

print(doc_1, target = fileout )
```

---

plot_instr *Wrap plot instructions for png plotting in Powerpoint or Word*

Description

A simple wrapper to capture plot instructions that will be executed and copied in a document. It produces an object of class 'plot_instr' with a corresponding method `ph_with()` and `body_add_plot()`.

The function enable usage of any R plot with argument code. Wrap your code between curly bracket if more than a single expression.

Usage

```
plot_instr(code)
```

Arguments

code	plotting instructions

See Also

ph_with(), body_add_plot()

Other block functions for reporting: block_caption(), block_list(), block_pour_docx(), block_section(), block_table(), block_toc(), fpar(), unordered_list()

Examples

```
# plot_instr demo ----

anyplot <- plot_instr(code = {
  barplot(1:5, col = 2:6)
  })

doc <- read_docx()
doc <- body_add(doc, anyplot, width = 5, height = 4)
print(doc, target = tempfile(fileext = ".docx"))


doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(
  doc, anyplot,
  location = ph_location_fullsize(),
  bg = "#00000066", pointsize = 12)
print(doc, target = tempfile(fileext = ".pptx"))
```

---

plot_layout_properties

Plot slide layout properties

Description

Plot slide layout properties and print informations into defined placeholders. This can be useful to help visualise placeholders locations and identifier.

Usage

```
plot_layout_properties(x, layout = NULL, master = NULL, labels = TRUE)
```

Arguments

x	an rpptx object
layout	slide layout name to use
master	master layout name where layout is located
labels	if TRUE, placeholder labels will be printed, if FALSE placeholder types and identifiers will be printed.

See Also

Other functions for reading presentation informations: annotate_base(), color_scheme(), layout_properties(), layout_summary(), length.rpptx(), slide_size(), slide_summary()

Examples

```
x <- read_pptx()
plot_layout_properties( x = x, layout = "Title Slide",
  master = "Office Theme" )
plot_layout_properties( x = x, layout = "Two Content" )
```

---

pptx_summary *get PowerPoint content in a data.frame*

Description

read content of a PowerPoint document and return a dataset representing the document.

Usage

```
pptx_summary(x)
```

Arguments

x	an rpptx object

Examples

```
example_pptx <- system.file(package = "officer",
  "doc_examples/example.pptx")
doc <- read_pptx(example_pptx)
pptx_summary(doc)
pptx_summary(example_pptx)
```

print.rpptx *write a 'PowerPoint' file.*

Description

write a 'PowerPoint' file.

Usage

```
## S3 method for class 'rpptx'
print(x, target = NULL, ...)
```

Arguments

x	an rpptx object
target	path to the pptx file to write
...	unused

See Also

read_pptx

Examples

```
# write a rdocx object in a docx file ----
file <- tempfile(fileext = ".pptx")
doc <- read_pptx()
print(doc, target = file)
```

prop_section *section properties*

Description

A section is a grouping of blocks (ie. paragraphs and tables) that have a set of properties that define pages on which the text will appear.

A Section properties object stores information about page composition, such as page size, page orientation, borders and margins.

Usage

```
prop_section(
  page_size = NULL,
  page_margins = NULL,
  type = NULL,
  section_columns = NULL
)
```

Arguments

page_size	page dimensions, an object generated with function page_size.
page_margins	page margins, an object generated with function page_mar.
type	Section type. It defines how the contents of the section will be placed relative to the previous section. Available types are "continuous" (begins the section on the next paragraph), "evenPage" (begins on the next even-numbered page), "nextColumn" (begins on the next column on the page), "nextPage" (begins on the following page), "oddPage" (begins on the next odd-numbered page).
section_columns	section columns, an object generated with function section_columns.

Illustrations

Note

There is no support yet for header and footer contents definition.

See Also

block_section

Other functions for section definition: page_mar(), page_size(), section_columns()

Examples

```
library(officer)

landscape_one_column <- block_section(
  prop_section(
    page_size = page_size(orient = "landscape"), type = "continuous"
  )
)
landscape_two_columns <- block_section(
  prop_section(
    page_size = page_size(orient = "landscape"), type = "continuous",
    section_columns = section_columns(widths = c(4.75, 4.75))
  )
)

doc_1 <- read_docx()
# there starts section with landscape_one_column
doc_1 <- body_add_table(doc_1, value = mtcars[1:10,], style = "table_template")
doc_1 <- body_end_block_section(doc_1, value = landscape_one_column)
# there stops section with landscape_one_column


# there starts section with landscape_two_columns
doc_1 <- body_add_par(doc_1, value = paste(rep(letters, 50), collapse = " "))
doc_1 <- body_end_block_section(doc_1, value = landscape_two_columns)
```

```
# there stops section with landscape_two_columns

doc_1 <- body_add_table(doc_1, value = mtcars[1:25,], style = "table_template")

print(doc_1, target = tempfile(fileext = ".docx"))
```

`prop_table` *Table properties*

Description

Define table properties such as fixed or autofit layout, table width in the document, eventually column widths.

Usage

```
prop_table(
  style = NA_character_,
  layout = table_layout(),
  width = table_width(),
  stylenames = table_stylenames(),
  colwidths = table_colwidths(),
  tcf = table_conditional_formatting(),
  align = "center"
)
```

Arguments

`style`	table style to be used to format table
`layout`	layout defined by `table_layout()`,
`width`	table width in the document defined by `table_width()`
`stylenames`	columns styles defined by `table_stylenames()`
`colwidths`	column widths defined by `table_colwidths()`
`tcf`	conditional formatting settings defined by `table_conditional_formatting()`
`align`	table alignment (one of left, center or right)

See Also

Other functions for table definition: `table_colwidths()`, `table_conditional_formatting()`, `table_layout()`, `table_stylenames()`, `table_width()`

Examples

```
prop_table()
to_wml(prop_table())
```

read_docx *Create a 'Word' document object*

Description

read and import a docx file as an R object representing the document. When no file is specified, it uses a default empty file.

Use then this object to add content to it and create Word files from R.

Usage

```
read_docx(path = NULL)

## S3 method for class 'rdocx'
print(x, target = NULL, ...)
```

Arguments

path	path to the docx file to use as base document.
x	an rdocx object
target	path to the docx file to write
...	unused

Value

an object of class rdocx.

Methods (by generic)

- print: write docx to a file. It returns the path of the result file.

styles

read_docx() uses a Word file as the initial document. This is the original Word document from which the document layout, paragraph styles, or table styles come.

You will be able to add formatted text, change the paragraph style with the R api but also use the styles from the original document.

See body_add_* functions to add content.

Illustrations

See Also

body_add_par, body_add_plot, body_add_table

Examples

```
library(officer)

pinst <- plot_instr({
  z <- c(rnorm(100), rnorm(50, mean = 5))
  plot(density(z))
})

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, "This is a table", style = "heading 2")
doc_1 <- body_add_table(doc_1, value = mtcars, style = "table_template")
doc_1 <- body_add_par(doc_1, "This is a plot", style = "heading 2")
doc_1 <- body_add_plot(doc_1, pinst)
docx_file_1 <- print(doc_1, target = tempfile(fileext = ".docx"))

template <- system.file(package = "officer",
  "doc_examples", "landscape.docx")
doc_2 <- read_docx(path = template)
doc_2 <- body_add_par(doc_2, "This is a table", style = "heading 2")
doc_2 <- body_add_table(doc_2, value = mtcars)
doc_2 <- body_add_par(doc_2, "This is a plot", style = "heading 2")
doc_2 <- body_add_plot(doc_2, pinst)
docx_file_2 <- print(doc_2, target = tempfile(fileext = ".docx"))
```

---

read_pptx *open a connexion to a 'PowerPoint' file*

Description

read and import a pptx file as an R object representing the document. The function is called `read_pptx` because it allows you to initialize an object of class `rpptx` from an existing PowerPoint file. Content will be added to the existing presentation. By default, an empty document is used.

Usage

```
read_pptx(path = NULL)
```

Arguments

`path`	path to the pptx file to use as base document.

master layouts and slide layouts

`read_pptx()` uses a PowerPoint file as the initial document. This is the original PowerPoint document where all slide layouts, placeholders for shapes and styles come from. Major points to be aware of are:

- Slide layouts are relative to a master layout. A document can contain one or more master layouts; a master layout can contain one or more slide layouts.
- A slide layout inherits design properties from its master layout but some properties can be overwritten.
- Designs and formatting properties of layouts and shapes (placeholders in a layout) are defined within the initial document. There is no R function to modify these values - they must be defined in the initial document.

See Also

print.rpptx(), add_slide(), plot_layout_properties(), ph_with()

Examples

```
read_pptx()
```

---

read_xlsx *open a connexion to an 'Excel' file*

Description

read and import an xlsx file as an R object representing the document. This function is experimental.

Usage

```
read_xlsx(path = NULL)

## S3 method for class 'rxlsx'
length(x)

## S3 method for class 'rxlsx'
print(x, target = NULL, ...)
```

Arguments

path	path to the xlsx file to use as base document.
x	an rxlsx object
target	path to the xlsx file to write
...	unused

Examples

```
read_xlsx()
x <- read_xlsx()
print(x, target = tempfile(fileext = ".xlsx"))
```

remove_slide *remove a slide*

Description

remove a slide from a pptx presentation

Usage

```
remove_slide(x, index = NULL)
```

Arguments

x	an rpptx object
index	slide index, default to current slide position.

Note

cursor is set on the last slide.

See Also

read_pptx(), ph_with(), ph_remove()

Other functions slide manipulation: add_slide(), move_slide(), on_slide()

Examples

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- remove_slide(my_pres)
```

run_autonum *auto number*

Description

Create an autonumbered chunk, i.e. a string representation of a sequence, each item will be numbered. These runs can also be bookmarked and be used later for cross references.

Usage

```
run_autonum(
  seq_id = "table",
  pre_label = "Table ",
  post_label = ": ",
  bkm = NULL,
  bkm_all = FALSE,
  prop = NULL
)
```

Arguments

seq_id	sequence identifier
pre_label, post_label	text to add before and after number
bkm	bookmark id to associate with autonumber run. If NULL, no bookmark is added. Value can only be made of alpha numeric characters, '-' and '_'.
bkm_all	if TRUE, the bookmark will be set on the whole string, if FALSE, the bookmark will be set on the number only. Default to FALSE. As an effect when a reference to this bookmark is used, the text can be like "Table 1" or "1" (pre_label is not included in the referenced text).
prop	formatting text properties returned by fp_text.

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

Other run functions for reporting: external_img(), ftext(), hyperlink_ftext(), run_bookmark(), run_columnbreak(), run_linebreak(), run_pagebreak(), run_reference(), run_word_field()

Other Word computed fields: run_reference(), run_word_field()

Examples

```
run_autonum()
run_autonum(seq_id = "fig", pre_label = "fig. ")
run_autonum(seq_id = "tab", pre_label = "Table ", bkm = "anytable")
```

run_bookmark *bookmark for Word*

Description

Add a bookmark on a run object.

Usage

```
run_bookmark(bkm, run)
```

Arguments

bkm	bookmark id to associate with run. Value can only be made of alpha numeric characters, '-' and '_'.
run	a run object, made with a call to one of the "run functions for reporting".

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

Other run functions for reporting: external_img(), ftext(), hyperlink_ftext(), run_autonum(), run_columnbreak(), run_linebreak(), run_pagebreak(), run_reference(), run_word_field()

Examples

```
ft <- fp_text(font.size = 12, bold = TRUE)
run_bookmark("par1", ftext("some text", ft))
```

run_columnbreak *column break*

Description

Create a representation of a column break

Usage

```
run_columnbreak()
```

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

Other run functions for reporting: external_img(), ftext(), hyperlink_ftext(), run_autonum(), run_bookmark(), run_linebreak(), run_pagebreak(), run_reference(), run_word_field()

Examples

```
run_columnbreak()
```

---

run_linebreak *page break for Word*

Description

Object representing a line break for a Word document. The result must be used within a call to fpar.

Usage

```
run_linebreak()
```

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

Other run functions for reporting: external_img(), ftext(), hyperlink_ftext(), run_autonum(), run_bookmark(), run_columnbreak(), run_pagebreak(), run_reference(), run_word_field()

Examples

```
fp_t <- fp_text(font.size = 12, bold = TRUE)
an_fpar <- fpar("let's add a line break", run_linebreak(), ftext("and blah blah!", fp_t))

x <- read_docx()
x <- body_add(x, an_fpar)
print(x, target = tempfile(fileext = ".docx"))
```

run_pagebreak *page break for Word*

Description

Object representing a page break for a Word document.

Usage

```
run_pagebreak()
```

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

Other run functions for reporting: external_img(), ftext(), hyperlink_ftext(), run_autonum(), run_bookmark(), run_columnbreak(), run_linebreak(), run_reference(), run_word_field()

Examples

```
fp_t <- fp_text(font.size = 12, bold = TRUE)
an_fpar <- fpar("let's add a break page", run_pagebreak(), ftext("and blah blah!", fp_t))

x <- read_docx()
x <- body_add(x, an_fpar)
print(x, target = tempfile(fileext = ".docx"))
```

run_reference *reference*

Description

Create a representation of a reference

Usage

```
run_reference(id, prop = NULL)
```

Arguments

id	reference id, a string
prop	formatting text properties returned by fp_text.

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

See Also

Other run functions for reporting: `external_img()`, `ftext()`, `hyperlink_ftext()`, `run_autonum()`, `run_bookmark()`, `run_columnbreak()`, `run_linebreak()`, `run_pagebreak()`, `run_word_field()`

Other Word computed fields: `run_autonum()`, `run_word_field()`

Examples

```
run_reference('a_ref')
```

---

run_word_field *seqfield*

Description

Create a Word computed field.

Usage

```
run_word_field(field, prop = NULL, seqfield = field)

run_seqfield(field, prop = NULL, seqfield = field)
```

Arguments

`field, seqfield`	computed field string (`seqfield` will be totally superseded by `field` in the futur).
`prop`	formatting text properties returned by fp_text.

usage

You can use this function in conjunction with fpar to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package officedown.

Note

In the previous version, this function was called `run_seqfield` but the name was wrong and should have been `run_word_field`.

See Also

Other run functions for reporting: external_img(), ftext(), hyperlink_ftext(), run_autonum(), run_bookmark(), run_columnbreak(), run_linebreak(), run_pagebreak(), run_reference()

Other Word computed fields: run_autonum(), run_reference()

Examples

```
run_word_field(field = "PAGE  \\* MERGEFORMAT")
run_word_field(field = "Date \\@ \"MMMM d yyyy\"")
```

---

sanitize_images *remove unused media from a document*

Description

the function will scan the media directory and delete images that are not used anymore. This function is to be used when images have been replaced many times.

Usage

```
sanitize_images(x)
```

Arguments

x	rdocx or rpptx object

---

section_columns *section columns*

Description

The function creates a representation of the columns of a section.

Usage

```
section_columns(widths = c(2.5, 2.5), space = 0.25, sep = FALSE)
```

Arguments

widths	columns widths in inches. If 3 values, 3 columns will be produced.
space	space in inches between columns.
sep	if TRUE a line is separating columns.

See Also

Other functions for section definition: page_mar(), page_size(), prop_section()

Examples

```
section_columns()
```

`set_doc_properties` *set document properties*

Description

set Word or PowerPoint document properties. These are not visible in the document but are available as metadata of the document.

Usage

```
set_doc_properties(
  x,
  title = NULL,
  subject = NULL,
  creator = NULL,
  description = NULL,
  created = NULL
)
```

Arguments

`x`	an rdocx or rpptx object
`title, subject, creator, description`	text fields
`created`	a date object

Note

The "last modified" and "last modified by" fields will be automatically be updated when the file is written.

See Also

Other functions for Word document informations: `doc_properties()`, `docx_bookmarks()`, `docx_dim()`, `length.rdocx()`, `styles_info()`

Examples

```
x <- read_docx()
x <- set_doc_properties(x, title = "title",
  subject = "document subject", creator = "Me me me",
  description = "this document is empty",
  created = Sys.time())
x <- doc_properties(x)
```

sheet_select *select sheet*

Description

set a particular sheet selected when workbook will be edited.

Usage

```
sheet_select(x, sheet)
```

Arguments

x	rxlsx object
sheet	sheet name

Examples

```
my_ws <- read_xlsx()
my_pres <- add_sheet(my_ws, label = "new sheet")
my_pres <- sheet_select(my_ws, sheet = "new sheet")
print(my_ws, target = tempfile(fileext = ".xlsx") )
```

shortcuts *shortcuts for formatting properties*

Description

Shortcuts for fp_text, fp_par, fp_cell and fp_border.

Usage

```
shortcuts
```

Examples

```
shortcuts$fp_bold()
shortcuts$fp_italic()
shortcuts$b_null()
```

slide_size *slides width and height*

Description

get the width and height of slides in inches as a named vector.

Usage

```
slide_size(x)
```

Arguments

x	an rpptx object

See Also

Other functions for reading presentation informations: annotate_base(), color_scheme(), layout_properties(), layout_summary(), length.rpptx(), plot_layout_properties(), slide_summary()

Examples

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres,
  layout = "Two Content", master = "Office Theme")
slide_size(my_pres)
```

slide_summary *get PowerPoint slide content in a data.frame*

Description

get content and positions of current slide into a data.frame. Data for any tables, images, or paragraphs are imported into the resulting data.frame.

Usage

```
slide_summary(x, index = NULL)
```

Arguments

x	an rpptx object
index	slide index

Note

The column `id` of the result is not to be used by users. This is a technical string id whose value will be used by office when the document will be rendered. This is not related to argument `index` required by functions `ph_with`.

See Also

Other functions for reading presentation informations: `annotate_base()`, `color_scheme()`, `layout_properties()`, `layout_summary()`, `length.rpptx()`, `plot_layout_properties()`, `slide_size()`

Examples

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- ph_with(my_pres, format(Sys.Date()),
  location = ph_location_type(type="dt"))
my_pres <- add_slide(my_pres)
my_pres <- ph_with(my_pres, iris[1:2,],
  location = ph_location_type(type="body"))
slide_summary(my_pres)
slide_summary(my_pres, index = 1)
```

---

slip_in_column_break *add a column break*

Description

add a column break into a Word document. A column break is used to add a break in a multi columns section in a Word Document.

Usage

```
slip_in_column_break(x, pos = "before")
```

Arguments

`x`	an rdocx object
`pos`	where to add the new element relative to the cursor, "after" or "before".

slip_in_footnote *append a footnote*

Description

append a new footnote into a paragraph of an rdocx object

Usage

```
slip_in_footnote(x, style = NULL, blocks, pos = "after")
```

Arguments

x	an rdocx object
style	text style to be used for the reference note
blocks	set of blocks to be used as footnote content returned by function block_list.
pos	where to add the new element relative to the cursor, "after" or "before".

Examples

```
img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
bl <- block_list(
  fpar(ftext("hello", shortcuts$fp_bold())),
  fpar(
    ftext("hello world", shortcuts$fp_bold()),
    external_img(src = img.file, height = 1.06, width = 1.39)
  )
)

x <- read_docx()
x <- body_add_par(x, "Hello ", style = "Normal")
x <- slip_in_text(x, "world", style = "strong")
x <- slip_in_footnote(x, style = "reference_id", blocks = bl)

print(x, target = tempfile(fileext = ".docx"))
```

slip_in_img *append an image*

Description

append an image into a paragraph of an rdocx object

Usage

```
slip_in_img(x, src, style = NULL, width, height, pos = "after")
```

Arguments

x	an rdocx object
src	image filename, the basename of the file must not contain any blank.
style	text style
width	height in inches
height	height in inches
pos	where to add the new element relative to the cursor, "after" or "before".

Note

This function will be deprecated in a next release because it is not efficient and make users write complex code. Use instead `fpar()` to build formatted paragraphs.

Examples

```
img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
x <- read_docx()
x <- body_add_par(x, "R logo: ", style = "Normal")
x <- slip_in_img(x, src = img.file, style = "strong", width = .3, height = .3)

print(x, target = tempfile(fileext = ".docx"))
```

---

slip_in_seqfield *append seq field*

Description

append seq field into a paragraph of an rdocx object. This feature is only available when document are edited with Word, when edited with Libre Office or another program, seq field will not be calculated and not displayed.

Usage

```
slip_in_seqfield(x, str, style = NULL, pos = "after")
```

Arguments

x	an rdocx object
str	seq field value
style	text style
pos	where to add the new element relative to the cursor, "after" or "before".

Note

This function will be deprecated in a next release because it is not efficient and make users write complex code. Use instead `fpar()` to build formatted paragraphs.

Examples

```
x <- read_docx()
x <- body_add_par(x, "Time is: ", style = "Normal")
x <- slip_in_seqfield(x,
    str = "TIME \u005C@ \"HH:mm:ss\" \u005C* MERGEFORMAT",
    style = 'strong')

x <- body_add_par(x, " - This is a figure title", style = "centered")
x <- slip_in_seqfield(x, str = "SEQ Figure \u005C* roman",
    style = 'Default Paragraph Font', pos = "before")
x <- slip_in_text(x, "Figure: ", style = "strong", pos = "before")

x <- body_add_par(x, " - This is another figure title", style = "centered")
x <- slip_in_seqfield(x, str = "SEQ Figure \u005C* roman",
    style = 'strong', pos = "before")
x <- slip_in_text(x, "Figure: ", style = "strong", pos = "before")
x <- body_add_par(x, "This is a symbol: ", style = "Normal")
x <- slip_in_text(x, str = "SYMBOL 100 \u005Cf Wingdings",
    style = 'strong')

print(x, target = tempfile(fileext = ".docx"))
```

---

slip_in_text *append text*

Description

append text into a paragraph of an rdocx object

Usage

```
slip_in_text(x, str, style = NULL, pos = "after", hyperlink = NULL)
```

Arguments

x	an rdocx object
str	text
style	text style
pos	where to add the new element relative to the cursor, "after" or "before".
hyperlink	turn the text into an external hyperlink

Note

This function will be deprecated in a next release because it is not efficient and make users write complex code. Use instead `fpar()` to build formatted paragraphs.

Examples

```
x <- read_docx()
x <- body_add_par(x, "Hello ", style = "Normal")
x <- slip_in_text(x, "world", style = "strong")
x <- slip_in_text(x, "Message is", style = "strong", pos = "before")
x <- slip_in_text(x, "with a link", style = "strong",
    pos = "after", hyperlink = "https://davidgohel.github.io/officer/")

print(x, target = tempfile(fileext = ".docx"))
```

---

styles_info *read Word styles*

Description

read Word styles and get results in a data.frame.

Usage

```
styles_info(
  x,
  type = c("paragraph", "character", "table", "numbering"),
  is_default = c(TRUE, FALSE)
)
```

Arguments

x	an rdocx object
type, is_default	subsets for types (i.e. paragraph) and default style (when is_default is TRUE or FALSE)

See Also

Other functions for Word document informations: doc_properties(), docx_bookmarks(), docx_dim(), length.rdocx(), set_doc_properties()

Examples

```
x <- read_docx()
styles_info(x)
styles_info(x, type = "paragraph", is_default = TRUE)
```

table_colwidths *Column widths of a table*

Description

The function defines the size of each column of a table.

Usage

```
table_colwidths(widths = NULL)
```

Arguments

widths	Column widths expressed in inches.

See Also

Other functions for table definition: prop_table(), table_conditional_formatting(), table_layout(), table_stylenames(), table_width()

table_conditional_formatting *Table conditional formatting*

Description

Tables can be conditionally formatted based on few properties as whether the content is in the first row, last row, first column, or last column, or whether the rows or columns are to be banded.

Usage

```
table_conditional_formatting(
  first_row = TRUE,
  first_column = FALSE,
  last_row = FALSE,
  last_column = FALSE,
  no_hband = FALSE,
  no_vband = TRUE
)
```

Arguments

`first_row, last_row`
: apply or remove formatting from the first or last row in the table.

`first_column, last_column`
: apply or remove formatting from the first or last column in the table.

`no_hband, no_vband`
: don't display odd and even rows or columns with alternating shading for ease of reading.

Note

You must define a format for first_row, first_column and other properties if you need to use them. The format is defined in a docx template.

See Also

Other functions for table definition: `prop_table()`, `table_colwidths()`, `table_layout()`, `table_stylenames()`, `table_width()`

Examples

```
table_conditional_formatting(first_row = TRUE, first_column = TRUE)
```

---

table_layout *Algorithm for table layout*

Description

When a table is displayed in a document, it can either be displayed using a fixed width or autofit layout algorithm:

- fixed: uses fixed widths for columns. The width of the table is not changed regardless of the contents of the cells.
- autofit: uses the contents of each cell and the table width to determine the final column widths.

Usage

```
table_layout(type = "autofit")
```

Arguments

`type` 'autofit' or 'fixed' algorithm. Default to 'autofit'.

See Also

Other functions for table definition: `prop_table()`, `table_colwidths()`, `table_conditional_formatting()`, `table_stylenames()`, `table_width()`

table_stylenames *Paragraph styles for columns*

Description

The function defines the paragraph styles for columns.

Usage

```
table_stylenames(stylenames = list())
```

Arguments

stylenames	a named character vector, names are column names, values are paragraph styles associated with each column. If a column is not specified, default value 'Normal' is used. Another form is as a named list, the list names are the styles and the contents are column names to be formatted with the corresponding style.

See Also

Other functions for table definition: prop_table(), table_colwidths(), table_conditional_formatting(), table_layout(), table_width()

Examples

```
library(officer)

stylenames <- c(
  vs = "centered", am = "centered",
  gear = "centered", carb = "centered"
)

doc_1 <- read_docx()
doc_1 <- body_add_table(doc_1,
  value = mtcars, style = "table_template",
  stylenames = table_stylenames(stylenames = stylenames)
)

print(doc_1, target = tempfile(fileext = ".docx"))


stylenames <- list(
  "centered" = c("vs", "am", "gear", "carb")
)

doc_2 <- read_docx()
doc_2 <- body_add_table(doc_2,
  value = mtcars, style = "table_template",
  stylenames = table_stylenames(stylenames = stylenames)
```

```
)

print(doc_2, target = tempfile(fileext = ".docx"))
```

`table_width` *Preferred width for a table*

Description

Define the preferred width for a table.

Usage

```
table_width(width = 1, unit = "pct")
```

Arguments

`width`	value of the preferred width of the table.
`unit`	unit of the width. Possible values are 'in' (inches) and 'pct' (percent)

Word

All widths in a table are considered preferred because widths of columns can conflict and the table layout rules can require a preference to be overridden.

See Also

Other functions for table definition: `prop_table()`, `table_colwidths()`, `table_conditional_formatting()`, `table_layout()`, `table_stylenames()`

`unordered_list` *Unordered list*

Description

unordered list of text for PowerPoint presentations. Each text is associated with a hierarchy level.

Usage

```
unordered_list(str_list = character(0), level_list = integer(0), style = NULL)
```

Arguments

`str_list`	list of strings to be included in the object
`level_list`	list of levels for hierarchy structure
`style`	text style, a `fp_text` object list or a single `fp_text` objects. Use `fp_text(font.size = 0, ...)` to inherit from default sizes of the presentation.

See Also

ph_with

Other block functions for reporting: block_caption(), block_list(), block_pour_docx(), block_section(), block_table(), block_toc(), fpar(), plot_instr()

Examples

```
unordered_list(
level_list = c(1, 2, 2, 3, 3, 1),
str_list = c("Level1", "Level2", "Level2", "Level3", "Level3", "Level1"),
style = fp_text(color = "red", font.size = 0) )
unordered_list(
level_list = c(1, 2, 1),
str_list = c("Level1", "Level2", "Level1"),
style = list(
  fp_text(color = "red", font.size = 0),
  fp_text(color = "pink", font.size = 0),
  fp_text(color = "orange", font.size = 0)
  ))
```

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